



TABLE TOP
TELEPHONE COMPANY, INC.

July 1, 2016

Via ECFS:

Ms. Marlene H. Dortch
Office of Secretary
Federal Communications Commission
445 12th Street, SW
Room TW-A325
Washington, DC 20554

Re: WC Docket No. 14-58, 10-90 & 11-42 Annual §54.313/54.422 Report of High-Cost and Low
Income Recipient, Form 481

Dear Ms. Dortch:

Enclosed herein is the annual report for Table Top Telephone Company, Inc., Study Area Code 453334
pursuant to §54.313/54.422 of the Commission's rules.

Please treat certain sections of this filing as confidential – Subject to Protective Order in WC Docket Nos.
10-90, 07-135, 05-337, 03-109, 14-58, CC Docket Nos. 01-92, 96-45, GN Docket No. 09-51, WT Docket
No. 10-208, before the Federal Communications Commission.

Please contact Dan Douglas with any questions at:

Phone: 559-868-6395
Email: dand@ponderosatel.com

Sincerely,


Kristann Silkwood Mattes
President

Enclosures

Copies to:

Universal Service Administrative Company
Electronic Filing
Washington, DC 20036

Arizona Corporation Commission
Docket Control Center
1200 West Washington Street
Phoenix, Arizona 85007

Mr. Russell Begaye, President
Navajo Nation
P.O. Box 9000
Window Rock, AZ 86515-9000

P.O. Box 21
O'Neals, CA 93645
(t) 559.868.6000
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www.tabletoptelephone.com

Form 481, Section 100 Service Quality Improvement Reporting
Sub-Section 112 Narrative

Table Top Telephone Company, Inc.
2016
PROGRESS REPORT ON SERVICE QUALITY IMPROVEMENT PLAN

This document is an integral part of the Company's 2016 Annual Report, as attached to Form 481. Table Top Telephone Company, Inc. ("Table Top") submits its Progress Report on Service Quality Improvement in compliance with §54.313(a)(1).

Table Top understands that the environment in which it operates is dynamic, not static. As a result, certain network targets identified in its initial 5 Year Service Quality Improvement Plan filed in 2014, may be modified in response to regulatory requirements that have been subsequently adopted, the Company's financial viability in providing the required services and service quality, changes in technology, customer demand, or emergency related contingencies.

If targets are not met or have changed since the initial 5 Year Plan filing they will be identified and an explanation will be provided.

UNIVERSAL SERVICE SUPPORT RECEIVED IN 2015

Per the Universal Service Administrative Company (USAC), as available for the period up to this filing, Table Top received a total of \$4,184,261 in USF support funds in 2015. The breakdown of the funding to the point of filing is:

- \$1,603,427 High Cost Loop Support
- \$798,666 Connect America Fund-Intercarrier Compensation Support
- \$1,643,076 Interstate Common Line Support
- \$139,092 Safety Net Additive

Universal Service Support funds are used to: 1) maintain, upgrade, and improve the Company's network and, 2) cover operating expenses and debt commitments as necessary to permit it to offer a high level of service for both voice and broadband within the authorized serving area.

USF support will continue to be included in the Company's current revenue accounts and forward-looking projections. Revenues, in the aggregate, are used for both capital expenditures as well as to cover operating expenses and fixed costs incurred to obtain capital from lenders. The Company does not segregate USF separately for purposes of capital and operating expenditures; USF is expended in the same proportion as its contribution is to the Company's aggregated revenue amount.

The proportionate share of USF expenditures in 2015 to date is estimated for CAPEX to be \$795,010 (19%); and for OPEX to be \$3,389,251 (81%).

The projects listed in the following 2015 Progress Report are specific to those identified in Table Top's 5 Year Service Quality Improvement Plan designed for network improvements involving service quality, coverage and/or capacity as integrated improvement projects and the improvements are not mutually exclusive from one another. In addition to the projects identified in the 5 Year Plan, other expenditures have been made during this period for capital improvements necessary for Table Top to continue to meet its ongoing regulatory and customer requirements. All USF funds received were used in accordance with federal rules and regulations towards improving service quality, service coverage, and/or service capacity.

PROGRESS REPORT

Maps by wire center detailing Table Top's progress towards meeting its 2015 Service Quality Improvement Plan are included as part of this filing. Wire center maps are not provided if there is no information to report. The following provides additional information on the progress by wire center.

Aguila Wire Center:

Total 2015 5 Year Plan Project Investment: \$142,160

The project to replace the deteriorated copper cable has been designed and is in construction. The project was delayed pending issuance of a county permit to begin construction which was received on December 15th. The scheduled radio project has been cancelled because of an alternative route established on a newly completed fiber ring which provides greater access to broadband than the radio solution. The loop carrier line equipment voice aggregation project and the network router replacement project have been completed. In addition to the 2015 5 Year Plan projects, the 2016 5 Year Plan project to replace deteriorated copper plant with fiber to a local school was moved up in the schedule and completed due to customer demand for greater bandwidth.

Invested an additional amount of approximately \$185,000 for routine projects, new projects, and carry in projects from the prior year (includes amounts from prior year) completed during the 2015 5 Year Plan year.

Ajo Wire Center:

Total 2015 5 Year Plan Project Investment: \$114,903

A portion of the replacement of the deteriorated copper with fiber project was replaced with a more cost effective BLC VDSL upgrade project. This portion of the project is pending delivery of the VDSL cards. The second portion of the project has been constructed and is pending customer cutover. This project was delayed due to technical issues with the terminating equipment and network interface unit. The expansion of central office frame blocks, the project to add at Stratum 1 clock, and the network router replacement project (5 Year Plan included in Inscription Canyon Ranch Wire Center in error) are complete. The project to install a new BLC site has been put on hold pending customer demand.

Invested an additional amount of approximately \$245,000 for routine projects, new projects, and carry in projects from the prior year (includes amounts from prior year) completed during the 2015 5 Year Plan year.

Bagdad Wire Center:

No 5 Year Plan projects were planned in 2015.

Invested approximately \$65,000 for routine projects, new projects, and carry in projects from the prior year (includes amounts from prior year) completed during the 2015 5 Year Plan year.

Inscription Canyon Ranch Wire Center:

No 5 Year Plan projects were planned in 2015. The 5 Year Plan included a network router replacement project in error (project was for the Ajo Wire Center, see above).

Invested approximately \$40,000 for routine projects, new projects, and carry in projects from the prior year (includes amounts from prior year) completed during the 2015 5 Year Plan year.

Sanders Wire Center:

Total 2015 5 Year Plan Project Investment: \$409,737

The project to retrofit 13 existing BLCs, the stratum clock replacement project, and the loop carrier line equipment voice aggregation project (left off 5 Year Plan in error) are complete. The canopy radio projects have been put on hold pending customer demand.

Invested an additional amount of approximately \$90,000 for routine projects, new projects, and carry in projects from the prior year (includes amounts from prior year) completed during the 2015 5 Year Plan year.

Seligman Wire Center:

Total 2015 5 Year Plan Project Investment: \$122,214

The retrofit of five (5 Year Plan indicated 7 in error) existing BLCs, and the loop carrier line equipment voice aggregation projects are complete. The fiber project to extend our network to a previously unserved area is pending due to a delay in acquiring a state permit to cross state land necessary to begin construction. The site for the new BLC installation was changed to a location that would better serve the area with shorter loop lengths and is pending the acquisition of an easement from the property owner.

Invested an additional amount of approximately \$55,000 for routine projects, new projects, and carry in projects from the prior year (includes amounts from prior year) completed during the 2015 5 Year Plan year.

"CONFIDENTIAL INFORMATION - SUBJECT TO
PROTECTIVE ORDER BEFORE THE FEDERAL
COMMUNICATIONS COMMISSION"

Table Top Telephone Company, INC. 453334

**AGUILA Wire Center –Form 481, Section 100, Sub-Section 113 -
Map 2016 Progress Report**

**AJO Wire Center –Form 481, Section 100, Sub-Section 113 -
Map 2016 Progress Report**

**SANDERS Wire Center –Form 481, Section 100, Sub-Section
113 -Map 2016 Progress Report**

**SELIGMAN Wire Center –Form 481, Section 100, Sub-Section
113 -Map 2016 Progress Report**

CONFIDENTIAL

LINE 113 REDACTED FOR PUBLIC INSPECTION

June 30, 2016

Form 481, Section 500 Service Quality Standards & Consumer Protection Rules Compliance
Sub-Section 510 Narrative (Voice)

Service Quality Standards

Table Top Telephone Company, Inc. ("Table Top") is committed to providing the highest quality service to its subscribers and makes every reasonable effort to comply with applicable service quality standards in accordance with Arizona Corporation Commission Rules.

Consumer Protection

Table Top, complies with the requirements of 47 CFR Part 64 Subpart U, Customer Proprietary Network Information and the Federal Trade Commission's ("FTC") Red Flag Rules 16 C.F.R. §681 to prevent identity theft. A manual for each of those programs is in place and is part of the employees' handbook. All company employees are required to sign and acknowledge that they have completed CPNI and Red Flag training and understand obligations to adherence of applicable rules. Table Top has not experienced any CPNI breaches in the year ending 2015.

Form 481, Section 500 Service Quality Standards & Consumer Protection Rules Compliance
Sub-Section 510 Narrative (Broadband)

Service Quality Standards

Table Top Telephone Company, Inc. ("Table Top") is committed to providing the highest quality service to its subscribers and makes every reasonable effort to comply with applicable service quality standards in accordance with State and Federal Rules.

Consumer Protection

Pursuant to 47 C.F.R. § 54.313(a)(5) and or 47 C.F.R. § 54.422(b)(3) Table Top is in compliance with applicable FCC Service Quality Standards and Consumer Protection Rules.

Table Top also outlines its rates, terms, and conditions under which Table Top offers Broadband service in NECA Tariff #5 to Internet Service Providers ("ISP"). The Tariff explains customer rights and obligations, customer service, dispute resolution, deposits, billing and payment options, disconnection of service as well as cancellation of service options. Public inspection of NECA Tariff #5 can be found on NECA's website. Retail DSL rates, terms, and conditions for retail services are provided by the ISP.

Form 481, Section 600 Functionality in Emergency Situations
Sub-Section 610 Narrative (Voice)

Back-up Power

Table Top Telephone Company, Inc. has the following back-up power capabilities: Switches, Microwave and Subscriber Carrier (DLC, AFC, OPM, etc.) - See Attachments

Ability to reroute traffic around damaged facilities:

Table Top Telephone Company, Inc. ("Table Top") has built a protected SONET fiber link from the Ajo Central Office to connecting company's Central Office in Gila Bend. Ajo has a microwave link for diverse path on some DS1 circuits to the connecting company. In addition, in extended emergency situations traffic out of the Ajo exchange can be routed to the Tohono O'odham Tribal Utility fiber. Aguila, Bagdad, and Seligman utilize existing microwave links to connect to the connecting company to get to the toll tandem. Table Top has built a collapsed SONET fiber link between its Aguila and Bagdad central offices. In addition, Table Top has a collapsed SONET fiber link between its Inscription Canyon and Seligman central offices, and an additional collapsed SONET ring between its Inscription Canyon and Bagdad central offices. The Sanders and Inscription Canyon Central Offices have protected SONET fiber links to the connecting company.

Capability to manage traffic spikes resulting from emergency situations

Table Top Telephone Company, Inc. is capable of managing traffic spikes within its network resulting from emergency situations.

A. Table Top Telephone Company has:

- | | |
|-----------------------------------|---------------------------------------------------|
| i. 1579 customer lines in Ajo | iv. 297 customer lines in Seligman |
| ii. 426 customer lines in Aguila | v. 470 customer lines in Sanders |
| iii. 673 customer lines in Bagdad | vi. 77 customer lines in Inscription Canyon Ranch |

B. Table Top Telephone Company has switching capacity of:

- | | |
|-----------------------------------------|--------------------------------------------------------|
| i. 2,160 simultaneous calls in Ajo | iv. 928 simultaneous calls in Seligman |
| ii. 1,120 simultaneous calls in Aguila | v. 1,216 simultaneous calls in Sanders |
| iii. 1,176 simultaneous calls in Bagdad | vi. 248 simultaneous calls in Inscription Canyon Ranch |

C. Table Top Telephone Company has transport capacity for:

- | | |
|--------------------------------------|-------------------------------------------------------|
| i. 144 simultaneous calls in Ajo | iv. 48 simultaneous calls in Seligman |
| ii. 154 simultaneous calls in Aguila | v. 120 simultaneous calls in Sanders |
| iii. 94 simultaneous calls in Bagdad | vi. 96 simultaneous calls in Inscription Canyon Ranch |

Table Top Telephone Generators

					Estimated	
					Days	Reserve
Exchange	Size	FuelType	Capacity	GPH	Full Time	Battery (hrs)
Aguila CO	50KW	Diesel	100 Gal	4.21	0.98	16
AioCO	100 KW	Diesel	500 Gal	4.1	5.1	16
Bagdad CO	80KW	Diesel	200 Gal	3.8	2.2	16
Childs	35KW	Diesel	250 Gal	4	2.6	72
Chino Point	35KW	Propane	(2) 250 Gal	3.2	5.2	8
Hyde Park	10 KW	Propane	250 Gal	3.2	2.6	12
Lukeville	5KW	Propane	320 Gal	3.2	3.3	16
Mission	8KW	Propane	250 Gal	3.2	2.6	16
North Ranch	10 KW	Propane	250 Gal	3.2	2.6	8
Organ Pipe	16 KW	Diesel	100 Gal	1.34	3.1	16
Parsons	15 KW	Propane	250 Gal	3.2	2.6	8
Sanders CO	75KW	Diesel	250 Gal	6.32	1.6	16
Seligman CO	35KW	Diesel	100 Gal	3.6	1.2	16
TRR CO	85KW	Propane	1,000 Gal	3.2	10.4	16

Table Top Telephone BLCs & Microwave Sites

BLC or MW site name	Size	FUEL/Type	Fuel Capacity	Estimated Run Time (hrs)	Estimated Reserve Battery (hrs)
Eagle Eye BLC	5KW	Portable Generator	5	10	8
Gladden BLC	5KW	Portable Generator	5	10	8
Long Rifle Rd BLC	5KW	Portable Generator	5	10	8
Highway 71 BLC	5KW	Portable Generator	5	10	8
Forepaugh 1 BLC	5KW	Portable Generator	5	10	16
Abbot Rd BLC	5KW	Portable Generator	5	10	8
Forepaugh 3 BLC	5KW	Portable Generator	5	10	8
Parsons Hut MW	15KW	Propane Generator	250	64	8
North Ranch MW cab	10KW	Propane Generator	250	64	8
North Ranch BLC	5KW	Portable Generator	5	10	16
Fees Rd BLC	5KW	Portable Generator	9	11	16
Synder Rd BLC	5KW	Portable Generator	6.5	13	16
Cunada St BLC	5KW	Portable Generator	9	11	16
Why BLC	5KW	Portable Generator	9	11	16
Organ Pipe	16KW	Diesel Generator	100	75	16
Why Border Patrol	15KW	Customer Diesel Generator	200	48	0
Lukeville BLC	5KW	Propane Generator	320	80	16

BLC or MW site name	Size	FUEL/Type	Fuel Capacity	Estimated Run Time (hrs)	Estimated Reserve Battery (hrs)
Cooper St BLC	5KW	Portable Generator	5	10	8
Sycamore TP BLC	5KW	Portable Generator	5	10	8
Querino Canyon BLC	5KW	Portable Generator	5	10	8
Houck BLC	5KW	Portable Generator	5	10	8
Allentown BLC	5KW	Portable Generator	5	10	8
Hawthorne Rd BLC	5KW	Portable Generator	5	10	8
Lupton BLC	5KW	Portable Generator	5	10	16
Sunset Valley Motorola Canopy	5KW	Portable Generator	5	10	24
Lupton Motorola Canopy	5KW	Portable Generator	5	10	24
Pine Springs BLC	5KW	Portable Generator	5	10	12
AZ Park Estates BLC	5KW	Portable Generator	5	10	12
Rural Community I BLC	5KW	Portable Generator	5	10	16
Rural Community II BLC	5KW	Portable Generator	5	10	16
Horseshoe BLC	5KW	Portable Generator	5	10	16
Chambers BLC	5KW	Portable Generator	5	10	16
Navajo BLC	5KW	Portable Generator	5	10	16
Rim Cabium Canopy	5KW	Portable Generator	5	10	16
Hogan Well Cabium Canopy	5KW	Portable Generator	5	10	16
Parker Draw Cabium Canopy	5KW	Portable Generator	5	10	16
Fort Rock Rd BLC	5KW	Portable Generator	5	10	16
Bridge Canyon BLC	5KW	Portable Generator	5	10	16
Mariposa Ln BLC	5KW	Portable Generator	5	10	16
Mission MW cabinet	8KW	Propane Generator	250	64	16
Mission BLC	8KW	Propane Generator	250	64	16
Hyde Park MW cabinet	10KW	Propane Generator	250	64	12
Hyde Park BLC	10KW	Propane Generator	250	64	12
Inscription Canyon BLC	5KW	Portable Generator	5	10	16

Form 481, Section 600 Functionality in Emergency Situations

Sub-Section 610 Narrative (Broadband)

Internal to each exchange, most of Table Top's DSLAMs are connected via a fiber ring topology. In some instances the transport traffic path is diverse, and at a minimum there is card redundancy in the electronics in the event of a fiber cut or electronic card failure. The network is self-powered and can withstand on average a commercial power outage of 12 hours. Bandwidth into/out-of each exchange is not diverse. The wire centers can accommodate peak internet traffic as follows:

Aguila, Bagdad, ICR, Seligman	500 Mbps
Ajo	622 Mbps
Sanders	90 Mbps

These networks could withstand a commercial power outage, electronic failure and in some cases, a fiber cut.

Form 481, Section 900 Tribal Lands Reporting

Sub-Sections 920 - 923 Tribal Government Engagement
Obligation

Table Top Telephone Company, Inc. attended a meeting with representatives of The Navajo Nation Telecommunications & Utilities (NNTU) to discuss telecommunications service offerings as well as ordering processes, technical support, account support, etc. A copy of meeting invitation, NNTU meeting agenda and minutes taken by Table Top Telephone Company representatives is attached.

Sub-Sections 924 - 928 Rights of way processes, land use
permitting, facilities siting, environmental and cultural preservation
review processes

Attached is a copy of a grant of easement for right of way issued to Table Top Telephone Company by the office of Navajo and Hopi Indian Relocation New Lands Branch. This document is an example of Table Top's compliance with this sub-section 924.

To the extent construction activity takes place on Tribal land, Table Top Telephone follows the rules and regulations, processes and procedures, as identified in the Code of Federal Regulations, Title 25, Part 169, and those that may be required by the following entities: Bureau of Indian Affairs, Navajo Nation authorities, and the Office of Navajo and Hopi Indian Relocation New Lands Branch. Table Top is not aware of any violations with regards to activities addressed under sub-sections 925 - 928.

Sub-Section 929 Tribal Business and Licensing requirements

Table Top Telephone Company provides service within the serving area by authority of our CPCN issued by the Arizona Corporation Commission. As a condition to providing service on Navajo Nation lands, Table Top Telephone has received a Certification of Authority to transact business within the Navajo Nation. A copy of this certifying document is attached for reference.

In addition, Table Top Telephone Company has complied with the Navajo Nation Telecommunications Regulatory Commission ("NNTRC"), application process for CCN as a General Operator ("GO") pursuant to Ordering Paragraph 58. of NNTRC Decision No. NNTRC-11-01. A copy of this letter of application is attached for reference.



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE-PRESIDENT

September 16, 2015

Table Top Telephone Company
Attn: Lisa Rossi, Customer Service Manager
Post Office Box 820
Ajo, Arizona 85321

Greetings Ms. Rossi,

This letter is requesting a meet and greet with your office. We are Navajo Nation Telecommunication & Utilities (NNTU), a department under the Navajo Nation, located in Window Rock, Arizona. Our department is responsible for the procurement of telecommunication services, both voice and data circuit services, on behalf of the Navajo Nation government offices. The Navajo Nation government offices are sporadically located over three states: Arizona, New Mexico and Utah. We currently have 4 active accounts with Table Top Telephone Company.

We would like to discuss your telecommunication service offerings along with any questions we have regarding our existing accounts. We are particularly interest in becoming familiar with your telecommunications services which include current/future voice services, current/future internet services, telephone or internet forms, ordering process, technical support, billing, account representative, and telecommunication equipment offers.

Please contact me at (928) 871-7745 or via email: clarindabegay@navajo-nsn.gov to schedule a meeting with your office. We look forward to meeting with your company.

Sincerely,

Clarinda Begay
Accounts Maintenance Specialist

xc: Pearl Lee, Program Manager I, NNTU
chronofile

Table Top Telephone Company & NNTU Meeting

Date: October 20, 2015 @ 11:00 AM

Agenda

1. Introduction
2. NNTU Overview.
 - a. Policy & Procedures
3. Telecommunication Services
 - a. Service Offerings (voice, data, two way radio)
 - i. Installations
 - ii. Additional features
 - b. Pricing
 - c. Coverage Area
 - d. Request Submission
 - e. Forms
 - f. Tech Support
4. Technician Responsibilities
5. Customer Responsibilities
6. Account Information
 - a. Existing Accounts
 - b. Billing (duplicate invoices, account history, etc)
7. Questions

GSCN-46-10

**RESOLUTION OF THE
GOVERNMENT SERVICES COMMITTEE
OF THE NAVAJO NATION COUNCIL**

21" NAVAJO NATION COUNCIL - Fourth Year 2010

AN ACTION

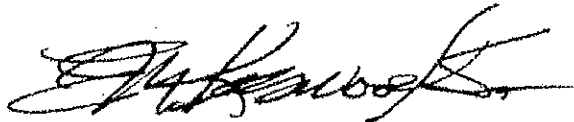
An Action; Relating to Government Services; Approving Amendments to the Navajo Nation Telecommunication and Utilities Department's Telecommunication Service Policy and Procedures

BE IT ENACTED:

1. The Navajo Nation hereby approves amendments to the Navajo Nation Telecommunication and Utilities Department's Telecommunication Service Policy and Procedures, adopted through GSCN-30-08, as set forth in the attached Exhibit A.

CERTIFICATION

I hereby certify the foregoing resolution was duly considered by the Government Services Committee of the Navajo Nation Council at a duly called meeting at Tse' Daa' Kaan Chapter, Hogback, New Mexico Navajo Nation at which a quorum was present and that the same was passed by a vote of 5 in favor and 0 opposed, this 3rd day of November, 2010.



Ervm M. Keeswood Sr. Chairperson
Government Services Committee

Motion: Amos Johnson
Second: Orlanda Smith Hodge

Navajo Nation Telecommunication & Utilities Telecommunication Service Policy & Procedures

Authority: Pursuant to Government Service Resolution GSCAU-27-09/A, the purpose of the Navajo Nation Telecommunication & Utilities (NNTU) department is to plan, administer and manage the telecommunication and utilities activities for the Navajo Nation.

Purpose: NNTU seeks to provide telecommunication services to the Navajo Nation government offices in a cost effective manner and to ensure telecommunication services are utilized for critical communication and to lessen telephone abuse by users and overcharges by the service providers.

Policy: All Navajo Nation departments/programs shall request for telecommunication services through the Navajo Nation Telecommunication & Utilities (NNTU) department. Navajo Nation departments/programs shall utilize telecommunication services in the performance of Navajo Nation business. NNTU will not be responsible for telephone abuses which are considered disallowed costs.

Definitions:

Telecommunication services – Transmitting voice and data communication services via land line, wireless and data line connectivity. Examples: Telephone, fax, internet, etc.

Telecommunication equipment – Hardware necessary to install telecommunication services. Examples: Telephone sets, modem, cabling, etc.

Centrex – A business communications system that provides direct dialing capability and advanced calling features that provides switching at the central office instead of at the customer's premises.

Key system – A key system or key telephone system is a multi-line telephone system typically used in small office environments.

Procedures:

1. All telecommunication services shall be requested to NNTU through the completion of the following form(s), as needed.
 - a. Telephone Service Request Form (Attachment A)
 - b. Data Circuit Service Request Form (Attachment B)
2. Departments shall budget for telecommunication expenses as stipulated by the Navajo Nation Budget Instructions and Policies Manual.
3. NNTU shall receive all Navajo Nation departments/programs telecommunication invoices and process payment. All telecommunication costs will be handled as follows:
 - a. Costs associated with installation, repair and equipment will be the responsibility of the department

- b. Monthly recurring basic service costs for Centrex telephone lines prefix number 810 and 871 will be the responsibility of NNTU.
 - c. Monthly recurring cost for Centrex telephone lines not listed in item b. will be the responsibility of each applicable department.
 - d. Monthly recurring costs for non-Centrex telephone lines shall be the responsibility of the department and item b will not apply.
 - e. All costs associated with T-1, DSL, Internet Dial-up, DS-3, Metro Ethernet and other data circuit services shall be the responsibility of the department.
- 4. The Navajo Nation procures long distance services through their designated General Services Administration (GSA) service provider. All Navajo Nation long distance costs are budgeted under the Telecommunications Fixed Cost funding.
 - a. NNTU will periodically review call detail for abuse and will follow up with department for corrective action.
 - b. Request for call detail information shall be in writing.
- 5. NNTU shall be included in the procurement of all telecommunication equipment and services for the Navajo Nation.
 - a. All procurement shall be in accordance with the Navajo Nation procurement regulations and laws.
 - b. NNTU shall approve all department/program telecommunication equipment and services procurement.
 - c. NNTU shall provide technical assistance in acquiring standardized telecommunications equipment.
- 6. NNTU, in conjunction with departments, will be responsible for annual inventory of telecommunication service lines.
 - a. NNTU is responsible for maintaining a complete inventory of all Navajo Nation telecommunication service lines with the following information:
 - i. Division, department or program
 - ii. Business unit number
 - iii. Funding period
 - iv. Type of lines (i.e. Voice and Data Circuit)
 - v. Physical location
 - b. Each department is responsible for ensuring their telecommunication lines are being utilized and will report any unused services for proper action.
- 7. NNTU will ensure the proper usage and care of telecommunications equipment.
 - a. All departments shall utilize telecommunications equipment for Navajo Nation business only.
 - b. All telecommunications equipment shall be kept in good working condition by employees.

- c. Any costs associated with the misuse and abuse of equipment shall be the responsibility of the employee.
 - d. Obsolete and irreparable equipment shall be returned to NNTU for proper disposal.
- 8. All equipment and operation of telecommunications equipment is subject to the rules and regulations of the Federal Communications Commission (FCC). For additional information, visit the FCC website: <http://www.fcc.gov>.
- 9. All Navajo Nation employees shall abide by the following in the use of telecommunication service:
 - a. Collect calls: Shall not accept collect calls.
 - b. Personal call: Discouraged from making personal calls.
 - c. Directory Assistance: For free service, dial 9-1-800-FREE-411. Use of other services is costly and prohibited.
 - d. Third party calls: NNTU will not permit third party calls to any Navajo Nation telephones.
 - e. Long distance calls: Personal long distance calls are not permitted to be placed from Navajo Nation telephones.
 - f. 900 Calls: The Navajo Nation absolutely disallows calls to 9-1-900-XXX-XXXX and/or other similar numbers. Any individual(s) or tribal department making these types of calls shall be subject to disciplinary action and/or criminal prosecution.
 - g. Voice mail: Navajo Nation employees should not abuse the option of message services (voice mail) and must be kept to a minimum during office hours when it is necessary. All employees are responsible for answering the office telephones during working hours.
 - h. Telemarketing calls: All Navajo Nation employees shall not accept services from telemarketers for telecommunication services (i.e. voice messaging services, internet services, website hosting, etc.)
 - i. Emergency 9-1-1 calls: For Centrex telephone lines, dial 9+911 for Police, Fire, EMS in case of emergency. For all other telephone lines contact your service provider and/or vendor.
 - j. Harassing calls: If you receive harassing or threatening phone calls, notify your immediate supervisor and report the incident to the local law enforcement agency.
- 10. All supervisors shall ensure their employees comply with the Telecommunication Service Policy and Procedures. The employee will be responsible for all costs associated with non-compliance.
- 11. All non-compliance issues will be addressed to the program, department, or division head and the Office of Auditor General. Failure to address non-compliance may result in termination of services.

12. Clarification to the Telecommunication Service Policy and Procedures
The NNTU department may issue whatever additional directives and memoranda deemed necessary to clarify the intent of this policy and procedures.
13. Amendment to the Telecommunication Service Policy and Procedures
The policy and procedures may be amended when necessary with the approval of the Government Services Committee.

Navajo Nation Telecommunication & Utilities Department
Telephone Service Request

Departmental Information

Department Name: Date:
Contact Person: Contact Telephone No.:
Business Unit #:
Physical Address:
(Current)
(Street Address, Highway, Route Number, Building number or name)
Requestor's Name: Supervisor's Name:
Requestor's Signature: Supervisor's Signature:

Type of Service Requesting

- ☐ New Installation(s) ☐ Voice Mail Services ☐ Repair/Maintenance
☐ Line Move(s) ☐ Programming of line/equipment
☐ New Equipment Purchase ☐ Disconnection

Additional Information for Type of Service Requested Above

For New Installation(s):

Circle Type of Service: Centrex or Key System

Circle Type of Telephone Line: Single or Business (Specify if ordering both type of telephone lines)

Circle Type of telephone set: **Single sets** - M8009 (basic), Quantity OR

M9316 (speakerphone), Quantity .

Business set - M5316, Quantity .

(Telephone sets have to correspond with type of telephone line selected.)

Choose one Dialing Option: ☐ Station-to-station ☐ Four States
☐ Local ☐ Western States
☐ Arizona ☐ 48 States

Additional Calling Features: (View website: www.nntu.navajo-nsn.gov for calling features)

Floor Plan: ☐ (attach to telephone service form)

For Line Move(s):

Circle Type of Line Move: Internal or External

Provide New Physical Address:

Floor Plans: ☐ Current location of line(s) ☐ New location of line(s)
(Please attach the two floor plans to the Telephone Service Form)

New Equipment Purchase:

Choose type(s) of Equipment: (View website: www.nntu.navajo-nsn.gov for available equipment)

Indicate Telephone Number for Equipment Replacement:

Quantity: _____	<input type="checkbox"/> Telephone sets	Model No. _____
Quantity: _____	<input type="checkbox"/> Base cords	Indicate Type _____
Quantity: _____	<input type="checkbox"/> Receiver cords	Indicate Type _____
Quantity: _____	<input type="checkbox"/> Power Boxes	Indicate Type _____
Quantity: _____	<input type="checkbox"/> Headsets	

Voice Mail Services - New & Existing (Prohibited on main telephone number)

Affected Telephone Number:

User's Full Name:

User's Job Title:

Justification: (Why service is required to perform their duties and responsibilities)

Programming of line/equipment:

Specify telephone calling feature(s): (View website: www.nntu.navajo-nsn.gov for calling features)

Disconnection:

Identify Telephone Number(s):

Repair/Maintenance of Existing Telephone Services:

Specify Telephone Number:

Type of Repair and Maintenance:

Submitted to Frontier Communications on: _____

Remarks:

Navajo Nation Telecommunication & Utilities Department
Data Circuit Service Request

Departmental Information

Department Name: Date:
Contact Person: Contact Telephone No.:
Business Unit #:
Physical Address:
(Current)
(Street Address, Highway, Route Number, Building number or name)
Requestor's Name: Supervisor's Signature:

Type of Service Requesting

- ☐ New Installation(s) ☐ Disconnection
☐ Line Move(s) ☐ Repair/Maintenance

Additional Information for Type of Service Requested Above

For New Installation(s):

Choose type of installation: ☐ Dial Up Internet ☐ Metro Ethernet with Internet
☐ DSL ☐ Metro Ethernet without Internet
☐ T-1 line
Specify type of data wiring: ☐ CAT 5 _____ (# of drops) ☐ No, wiring needed
☐ CAT 6 _____ (# of drops)
Floor Plan: ☐ (attach to data service form)

For Line Move(s):

Circle Type of Line Move: Internal or External

Provide New Physical Address:
Floor Plans: ☐ Current location of line(s) ☐ New location of line(s)
(Please attach the two floor plans to the Telephone Service Form)

Disconnection:

Identify Telephone Number(s):
Identify Circuit ID# (if applicable):

Repair/Maintenance of Existing Data Services:

Specify Telephone Number:
Identify Circuit ID# (if applicable):
Type of Repair and Maintenance:



Submitted to Frontier Communications on: _____

Remarks: _____

Meeting Notes with Navajo Nation Telecommunication & Utilities (NNTU)
October 20, 2015

Start Time: 11:00 a.m.

Present:

Lisa Rossi-Table Top Telephone Co., Inc.

Laura Trujillo-Table Top Telephone Co., Inc.

Pearl Lee-Program Manager I, NNTU

Clarinda Begay-Accounts Maintenance Specialist, NNTU

Monica Ayze-Accounts Maintenance Specialist, NNTU

Clarinda asked everyone to introduce themselves and then passed out the Agenda (attached) and NNTU Service Policy and Procedures (attached), to be reviewed by TTTC at a later time. Explained NNTU's role of overseeing Governmental Agencies on the Navajo Nation and are responsible for the billing of each account.

Lisa gave a brief history of Table Top Telephone Co., Inc. (TTTC) since it began in 1995, and described each of the 6 exchanges and their locations. Listed all of TTTC's offerings, what authorization is needed to manage adds, moves, and changes to the subscriber accounts. Went over the CPNI compliance rules that TTTC has to abide by, as well as mentioning TTTC is tariffed by the ACC. Clarinda requested to add the authorization of two additional employees to the accounts they maintain, Harriet Willie and Monica Ayze.

Lisa handed out TTTC welcome packet explaining that the new subscriber will receive this once the application and service is set up. Stated that TTTC renders bills on the 1st of each month and they are due on the 15th. Discussed online access to pay for current and overdue bills. Accounts discussed that NNTU has responsibility for are:

- Behavioral Health
- Head Start
- Nahata Dzill Senior Center
- Lupton Senior Center

Pearl stated she would like the contact names for each account. Lisa mentioned our new billing conversion, and how it will be easier to get the accounts itemized. Pearl also stated Frontier is the one of the biggest providers of utilities on the Navajo Nation. Lisa mentioned that TTTC offers 24 hour technical support and has a manager on call every week night/weekend. We don't usually dispatch a tech unless it is a medical emergency or a business is without service. Gave our numbers to our on-call supervisor, toll free number for customer service/repair and toll free number for our 24 hour technical support for the Internet, ISPN.

Lisa explained our Centrex offerings. Lisa will send Pearl a list of the features and the costs, and explained how easy our website is to access our offerings. Will also send a copy of TTTC internal

application to Pearl for new service requests. Our normal turn around to get the service repaired is 1-2 business days. Gave a brief history on Philbert James, Sanders technician. Lisa also mentioned TTTC is active in contributing to the communities we serve.

Clarinda asked if anyone else had any questions, and no one did so thanked TTTC for making the long trip and glad to have finally met us.

Meeting adjourned 12:07 p.m.

**Summary of the Project Review Section
Navajo Land Department
Division of Natural Resources**

The Project Review Section of Navajo Land Department is responsible for receiving and processing land use applications for all proposed projects that require tribal review and consideration. These proposed projects on, over and across Navajo lands including: Rights-of-Way, Land Withdrawals, Sand and Gravel Permits, Revocable Use Permits, Temporary Easements, Seismic Surveys, Permission to Survey, Business Site Field Clearance and Leases. Our office coordinates processing with all five BIA agencies, in addition to Alamo, Canoncito and the Ramah Navajo Reservation plus the "New Lands" Area.

All the aforementioned documents must have the following: Letter of Application; Chapter Resolution; BIA Letter of Recommendation; Environmental Assessment; Archaeological Survey and Clearance; Survey Plat; Filing, processing and field clearance Fees; other supporting documents, i.e. Surety bond, appraisal report, and associated permit application, etc.

Project Review Section has two Right-of-Way Agents that conducts all field clearances on proposed projects. They identify landusers and obtained their consent through the District Grazing Committees and/or Easter Land Board Members confirmation.

With the exception of the proposed land withdrawals or proposed business site leases, all application are process through the BIA Agency Real Estate Service Office. Resolutions for proposed land withdrawals can be process directly through the Project Review Section.

Depending upon the completeness of the applications, they average tribal review process from the Division of Natural Resources to the President's Office takes approximately four to six weeks. Delays in processing any proposed project is usually associated with: existing land disputes; failure of the applicant to meet the demands for compensating the affected landusers; refusal of the landusers to grant consent; unavailability of the landusers that have relocated off Tribal lands with no forwarding address; and submittal of incomplete project application. These delays usually take one to four additional weeks to resolve.

A. The Tribal Signature Approval Sheet (S.A.S.) Review process is as follows under the Division of Natural Resources:

1. **Navajo Land Department (NLD)** - Alfred Dehiya, Director (review land status, survey, legal descriptions and comments)
2. **Fish and Wildlife Department (F&W) & Natural Heritage Program** - Gloria M. Tom, Director (review EPA documents for compliance with Federal and Tribal Regulations affecting Threatened & Endangered Species <plants and animals>).
3. **Historic Preservation Department (HPD)** - Dr. Alan Downer, Director (review Archaeological and Cultural Clearances).
4. **Minerals Department (MIN)** - Akhtar Zaman, Director (recommends tribal consideration, rental payment, and royalty rates, etc. On all applications submitted by private entities).

5. **Division of Natural Resources (DNR)** - Arvin Trujillo, Executive Director (reviews and surnames for Division approval based upon programs and departments recommendations).
 6. **Navajo Environmental Protection Agency (NEPA)** - Derrith Watchman-Moore, Executive Director (review Environmental Assessment for compliance with NEPA Regulations as adopted and amended).
 7. **Department of Justice (DOJ)** - Attorneys, Natural Resources Unit
 8. **Office of President and Vice President (PVP)** - Staff Assistant
 9. **Legislative Counsel (LC)** - Attorneys
 10. **Resources Committee (RC)** - George Arthur
- B. S.A.S. Processing involves the following Departments if the proposed development specifically requires their review and surname:
1. Forestry Department - Robert Billie, Director
 2. Agriculture Department - Elizabeth Washburne, Director
 3. Parks & Recreation Department - Clarence Gorman, Director
 4. Water Development & Maintenance Department - Johnnie D. Francis, Director
-
- C. S.A.S. Processing for projects that require funding verification of different account(s) or Intergovernmental coordination requires the review and surname of the following:
1. Office of Budget and Contract
 2. Controller
 3. Intergovernmental Relations Committee (IGR)

**DIVISION OF NATURAL RESOURCES
Navajo Land Department
Project Review Section**

PROJECT APPLICATION PACKAGE

Project Review Section of Navajo Land Department receives and reviews all project applications. Before the project application package(s) is processed, all documents regarding the project application(s) should be complete and consist of the following:

A. Letter of Application

A letter describing the type of project and general location should be submitted (i.e. Right-of-Way, Extensions, Revocable Use Permits, etc.). The letter of application should be submitted to:

Division of Natural Resources
Project Review Section
Post Office Box 9000
Window Rock, Arizona 86516
Phone: (520) 871-6447/6695

Agency Bureau of Indian Affairs
Real Estate Service Office

B. Legal Description/Map

A map with legal description must accompany the project package. A certified surveyors can conduct this survey. For more information contact:

Mr. Charles Joe, Compliance Officer
Survey Section/Navajo Land Department
(520) 871-6402 or 7150

C. Environmental Assessment (EA)

An Environmental Assessment, Categorical Exclusion or FONSI must accompany the project package. For more information or assistance contact:

Ms. Derrith Watchman-Moore, Executive Director
Environmental Protection Administration
Post Office Box 339
Window Rock, Arizona 86515
(520) 871-7692

Rose Dewayne, EP Assistant
BIA-Environmental Quality Office
Post Office Box 1080
Gallup, New Mexico 87305
(505) 863-8286

D. Archaeological Survey and Clearance

An Archaeological Survey and Clearance must accompany the project package. For more information or assistance contact:

Mr. Anthony Klesert, Director
Navajo Nation - Archaeological Department
Post Office Box 689
Window Rock, Arizona 86515
(520) 871-6540/6541

E. Other Supporting Documents

A Chapter Resolution is required.

NOTE: Any Fees or Payments are due at the time of the Project Application Package is submitted.

DIVISION OF NATURAL RESOURCES PROJECT FEES

Pursuant to Title 16, Navajo Tribal Code, Section 204(12), the following fees are established for services performed by the Division of Natural Resources. Fees are subject to change without notice.

A. FEES

Filing and Processing Fees:

For the filing and processing of all applications for the use of lands, including, but not limited to business leases, exploration permits, sand and gravel permits, hot plant sites, construction or monitor sites, weather tower sites, microwave and communication sites, rights-of-way, etc.; Fee is per project/site **\$300.00**

Surface Clearance Fees:

For services of Field Agents in performing surface investigations and clearance per day; Minimum Charge **\$200.00**. Surface Damage Fees are also estimated by the Field Agent when he/she is conducting the field clearance. (This amount varies).

B. PAYMENT

1. The filing and processing fee is due at the time of application. The fee must be paid in order to have the application filed and processed. **No refunds will be granted.**
2. The surface clearance fees is due at the same time as the filing and processing fee. The per day minimum charge must be paid in advance of surface clearance services. If surface clearance services require more time than the minimum charge, then the additional fee is due at the time of surface clearance completes its work. Surface Damage Fees are also due after the Field Agent completes his work and turns in his/her report with a recommended fee that he compensated to the land user(s), we will notify you if there are any surface damage fees. All surface clearances fees shall be collected prior to official action on the application by the Navajo Nation. Final documents will not be issued until payment is received.
3. A check or money order for the proper amount payable to the Navajo Nation must accompany to each project application.
4. Payment is to be submitted to:

The Navajo Nation
Division of Natural Resources - Project Review Section
P.O. Box 9000
Window Rock, Arizona 86515

C. EXEMPTIONS FROM PAYMENT

1. Chapters of the Navajo Nation
2. Agencies of the Navajo Nation Administration

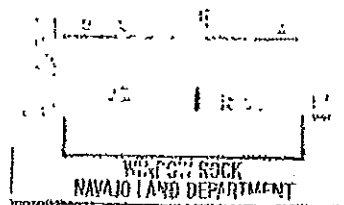


**THE
NAVAJO
NATION**

FISH AND WILDLIFE DEPARTMENT, P.O. BOX 1480, WINDOW ROCK, AZ 86515, 520-871-6452

**MILTON BLUEHOUSE
PRESIDENT**

28 August 1998



Project sponsors;

Enclosed is a list of consultants who have prepared biological evaluations, and have conducted biological surveys for environmental assessments on the Navajo Nation. Inclusion on the list means a consultant has been permitted by the Navajo Fish & Wildlife Department (NFWD) to do surveys in the past, and has done acceptable work. Inclusion on the list does not guarantee quality work in the future. Absence from this list is not necessarily a reflection on a consultant's quality of work.

As soon as possible, project sponsors should advise their consultant(s) to contact the NFWD's Management and Research Section (at 520-871-7068) for a biological investigation permit; and Natural Heritage Section (at 520-871-6472) for a list of threatened and endangered plants and animals in the project area.

A handwritten signature in cursive script, reading "Gloria m Notah".

Gloria Notah, Director
Navajo Fish and Wildlife Department

BIOLOGICAL CONSULTANTS

Biggs, James
10324 Apache NE
Albuquerque, NM 87112
Contact: James Biggs
505-298-9446

Biological Survey Services Program
Navajo Fish & Wildlife Department
P.O. Box 1480
Window Rock, AZ 86515
Contact: Debra Yazzie
520-871-7070

BIO/WEST, Inc.
1063 West 1400 North
Logan, UT 84321
Contact: S. Blaise Chanson
801-752-4202

Botanical and Environmental Consulting
P.O. Box 201
Flagstaff, AZ 86002
Contact: Arthur M. Phillips, III
520-779-2288

Cedar Creek Associates, Inc.
916 Willshire Avenue
Fort Collins, CO 80521
Contact: Mike Phelan
Steven Viert
970-493-4394

CSWTA, Inc.
P.O. Box 790
Tuba City, AZ 86045
Contact: Carol S. Yazzie Ward
Stephen L. Ward
520-283-4323

Dames & Moore
Cambrie Corporate Center
1790 E. River Road; Suite E-300
Tucson, AZ 85718-5876
Contact: Linwood Smith
Kim Otero
520-529-1141

Eagle Ecological Services
30 Fonda Road
Santa Fe, NM 87505
Contact: Dale W. Stahlecker
505-982-4692

Ecosphero Environmental Services
5850 E. Main; Suite B
Farmington, NM 87402
Contact: Mike Eisenfeld
505-327-3088

Ecosystem Management, Inc.
4004 Carlisle NE; Suite C1
Albuquerque, NM 87110
Contact: Bill Hovron
Mike Tremble
505-884-8300

BNSR Consulting and Engineering
1601 Prospect Parkway
Fort Collins, CO 80525
Contact: Phil Hackney
Jon Alstad
970-493-8878

Intermountain Ecosystems
270 E 1230 N
Springville, UT 84663
Contact: Ron Kass
801-489-4590

Marron & Associates, Inc.
7809 Fourth Street, NW
Albuquerque, NM 87107-6526
Contacts: Ken Marron
Paul Knight
505-898-8848

Metric Corporation
8429 Washington Place NE; Suite A
Albuquerque, NM 87113
Contact: Pete H. Metzner
505-828-2801

R.B. Duncan & Associates
7441 Calle Maicoba
Tucson, AZ 85710
Contact: Russell Duncan

SWCA, Inc.
114 N. San Francisco St.; Suite 100
Flagstaff, AZ 86001
Contact: Stephanie Treptow
520-774-5500

ENVIRONMENTAL ASSESSMENT CONSULTANTS

Mr. Tom Rice
ALTA
20839 C.R. W
Lewis, Colorado 81327
Phone No. (303) 882-2467

Mr. Robert Crabb
IINA BA
3005 Northridge, Suite J
Farmington, New Mexico 87401
Phone No. (505) 327-1072

Mr. James Turquaiose, Environmental Specialist II
Capital Improvement Program (CIP) Department
Navajo Nation/Division of Community Development
Window Rock, Arizona 86515
Phone No. (520) 871-6174 or 6509

Benjamin Bennett
Professional Services Associates
P.O. Box 388
Window Rock, Arizona 86515
Phone No. (520) 729-5937

Mr. Brian Wood
Permits West Inc.
17 Verano Loop
Santa Fe, New Mexico 87505
Phone No. (505) 466-8120

J.R. Analla
P.O. Box 1034
Gallup, New Mexico 87305
Phone No. (505) 863-3943

SAMPLE

OFFICE OF THE PRESIDENT
THE NAVAJO NATION

DNR- _____

SIGNATURE APPROVAL SHEET

FROM: DIVISION OF NATURAL RESOURCES - Project Review Section
Howard Phillip Draper

Exts: 6447 or 6695

DOCUMENT:

DATE: _____

S U R N A M E:

1.	NLD:	_____	DATE:	_____
2.	F&W:	_____	DATE:	_____
3.	HPD:	_____	DATE:	_____
4.	MIN:	_____	DATE:	_____
5.	EPA:	_____	DATE:	_____
6.	DNR:	_____	DATE:	_____
7.	DOJ:	_____	DATE:	_____
8.	PVP:	_____	DATE:	_____
9.	LC:	_____	DATE:	_____
10.	RC:	_____	DATE:	_____

Date signed _____	# of Signature(s) _____	Disposition _____	Initial _____
PVP OFFICE	ORIGINATING DEPARTMENT		DNR FILES

DEPARTMENTS:

Navajo Land Department
Fish & Wildlife Department
Historic Preservation Department
Minerals Department
Environmental Protection Agency
Division of Natural Resources
Department of Justice
President & Vice-President Ofc.
Legislative Counsel
Resources Committee

DIRECTORS:

Alfred Dehiya
Gloria M. Tom
Dr. Allan Downer
Akhtar Zaman
Derrith Watchman-Moore
Arvin Trujillo
Attorney/NEU
Staff Assistant
Legislative Staff
George Arthur, Chairperson

TELEPHONE NO.

6401/6502
6451/6542
6487/7148
6587
7692/7751
6592/6592
6343/6344/6345
6353/6354/6355
7166
6382/6383

Others Departments:

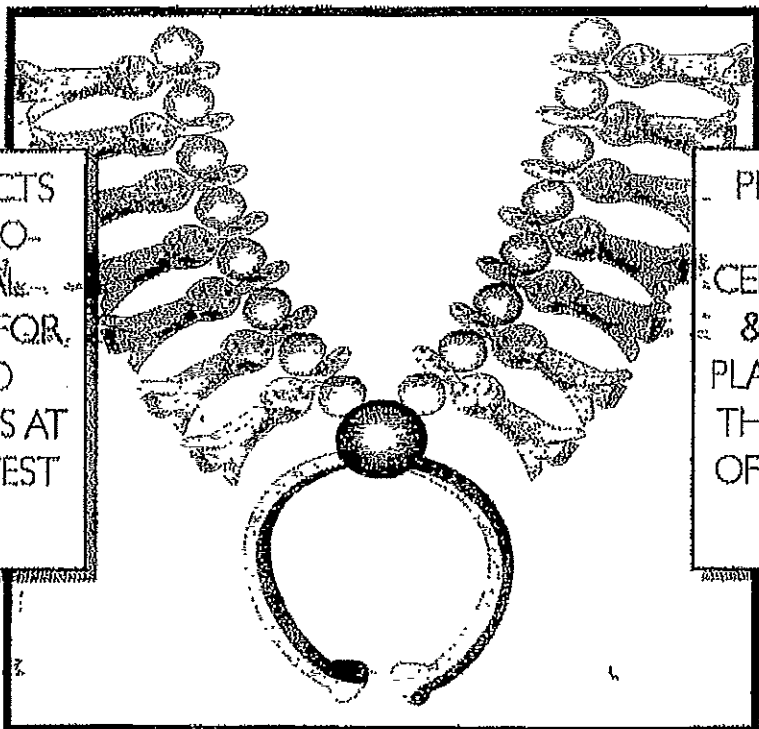
Parks & Recreation
Agricultural Department
Water Resources Department
Forestry Management Office

Clarence Gorman
Eliza-Beth Washburne
Johnnie Francis
Robert Bille

6636, 6647
6605
(520) 729-4003
(520) 720-4007

NAVAJO NATION

ARCHAEOLOGY



CONDUCTS
ARCHAEO-
LOGICAL
SURVEYS FOR
NAVAJO
SPONSORS AT
THE LOWEST
COST

PROTECTS
NAVAJO
CEREMONIAL
& SACRED
PLACES FROM
THE EFFECTS
OF DEVELOP-
MENT

The Archaeology Department is the only organization whose mission

is to provide archaeological field services to all the Navajo people.

We have offices in Window Rock, Farmington and Flagstaff in order

to provide the most effective services. CALL US @ 520-871-6540.

NNAD • Box 689 • Window Rock, AZ 86515

-PLEASE POST-

BIOLOGICAL EVALUATIONS

FOR LAND-USE ACTIONS ON THE NAVAJO NATION
SUMMARY
SEPTEMBER 1997

Proposed land-use actions (projects) on the Navajo Nation require an evaluation of the action's impact on *biological resources of concern*, which encompass fish and game to federally listed threatened and endangered (T&E) species and habitat. Evaluations must be reviewed by the Navajo Fish & Wildlife Department (NF&WD) before project approval by the Navajo Nation Council, Resources Committee, Navajo Nation President, or their delegatee. Length and depth of an evaluation depend on its subject. An evaluation may be part of another document, such as an EA. The evaluation must include, but should not necessarily be limited to:

PROJECT NAME (and NUMBER, if applicable).

PROJECT DESCRIPTION: Type, components, dimensions.

PROJECT LOCATION: Legal description, UTM coordinates, and/or distance to a landmark - must match the legal survey description.

MAP: Plot the project on a map (USGS 7.5 minute topographic map, preferably) - must agree with the legal survey map.

RESEARCH: How were biological resources of concern determined for the project area? See below. A biological survey is usually necessary. (Surveys must be permitted by the Director, NF&WD. See below.)

ANALYSIS: How will biological resources be impacted, directly, indirectly and cumulatively, by the project? This analysis must be based on relevant information and follow a clear line of reasoning.

AVOIDANCE: Are changes to the project needed to avoid take¹ of tribally listed endangered species or effect¹ on federal T&E species/habitat?

COORDINATION/CONSULTATION: This is required if take or effect are not avoided. Contact the NF&WD and U.S. Fish and Wildlife Service.

MITIGATION: What project changes are required (by law, regulation, etc.) to off-set taking tribally listed species, or affecting federal T&E species/habitat, or significantly impacting other biological resources? Will voluntary measures to conserve biological resources be implemented?

EVALUATION PREPARER: name, telephone number and qualifications.

A copy of "Navajo Nation Biological Evaluation Guidelines" is available free, from the Navajo Natural Heritage Program (NNHP), NF&WD, P.O. Box 1480, Window Rock, AZ, 86515; (520) 871-6472. In preparing an evaluation the following personnel can be contacted for information:

DATA MANAGER, NNHP - location and status of biological resources of concern (see attached information request procedures).

BOTANIST, NNHP - rare and T&E plant biology/conservation.

ZOOLOGIST, NNHP - rare and T&E animal biology/conservation.

ENVIRONMENTAL REVIEWER, NNHP - environmental law, evaluation preparation, analysis of effect, avoidance/mitigation measures.

WILDLIFE BIOLOGIST, Research/Management Section, NF&WD (871-6451/2) - biology and conservation of fish and game species; issuance of biological investigation (survey) permits (procedures attached).

ATTACHMENTS: (1) INFORMATION REQUEST PROCEDURES
(2) BIOLOGICAL INVESTIGATION PERMITTING PROCEDURES

¹ See Navajo Nation Code §500(A), and 50 Code of Federal Regulations § 402.02

PROCEDURES & FEES FOR INFORMATION REQUESTS

Navajo Natural Heritage Program (NNHP)

January 1996

Information Requests (IRs) = Requests for information on the occurrence/potential occurrence of species of concern at potential project sites on the Navajo Nation.

PROCEDURES

- A. Submit IRs to:**
Data Manager
Natural Heritage Program
Navajo Fish & Wildlife Department
P.O. Box 1480
Window Rock, Navajo Nation, AZ 86515
(520) 871-7603
- B. IRs must include the following items:**
1. Written request. IRs must be in writing. Processing of an IR may begin if a verbal request is made (provided items 2 and 3 are met), however, a response will not be provided until a written request is received. Please refer to each project by a specific name and number (if available), as that eliminates the potential for confusion during correspondence.
 2. Project summary. A summary of the proposed project is necessary so an IR can be adequately reviewed. Biological concerns may vary depending on factors such as the project size, type and location, the length and time of construction, etc. Project summaries should be as specific as possible, but not excessively long or detailed.
 3. Maps. A map of the area with the project site clearly delineated is essential. Processing of an IR will not begin until maps are received. Reproductions of USGS 7.5-minute topographic maps are highly preferred. Please include the quadmap name on all topographic map reproductions. If topographic maps are not available, maps must have a scale and some type of geographic reference point(s) so the project location and dimensions can be easily and accurately identified.
- C. The NNHP will respond to IRs within 15 working days of receipt. "Standard" responses will consist of (1) species known to occur at or near the potential project site, and (2) species having the potential to occur anywhere on the USGS 7.5-minute quadmap(s) containing the project boundaries. Your project biologist should have the expertise to determine which of the quad-specific species listed have the potential to occur at the particular project site. Projects determined by the NNHP staff to be of a particularly sensitive nature with regards to biological issues (based on the project summary and map) will include a more detailed response than the "standard".**

NOTE: The absence of any one of the three items listed above in B will lengthen the processing time.

FEES*

\$50 per request (includes the first four USGS 7.5-minute quadmaps reviewed); plus \$5 for each additional USGS 7.5-minute quadmap reviewed.

Separate projects will be considered separate requests. If a single letter solicits information on more than one project, a separate fee will be charged for each project.

The Navajo Division of Finance will issue an invoice to the requestor a short time after the NNHP provides a letter of response.

*Fees are waived for IRs from agencies of the Navajo or United States governments.

ADDITIONAL INFORMATION

A. For each species included in a letter of response, the following tribal and federal statuses will be indicated: Navajo Endangered Species List (NESL), federal Endangered Species Act (ESA), federal Migratory Bird Treaty Act (MBTA), and federal Eagle Protection Act (EPA). Information will not be provided on state status. Species included which do not occur on any Navajo, federal, or state listing or species with only ESA candidate or NESL group 4 status have no legal protection and will be included for project planning and information gathering purposes only.

B. The U.S. Fish & Wildlife Service's National Wetlands Inventory (NWI) maps must be examined to determine whether areas classified as wetlands are present or absent at potential project sites. In cases where the maps are inconclusive (e.g., due to their small scale), field surveys must be completed. For field surveys, wetlands identification and delineation methodology contained in the "Corps of Engineers Wetlands Delineation Manual" (Technical Report Y-87-1) should be used. When wetlands are present, potential impacts must be addressed in an environmental assessment and the U.S. Army Corps of Engineers, Phoenix office, must be contacted. NWI maps are available for examination at the NNHP office, or may be purchased through the U.S. Geological Survey (order forms are available through the NNHP). The NNHP has complete coverage of the Navajo Nation, excluding Utah, at 1:100,000 scale; and coverage at 1:24,000 scale in the southwestern portion of the Navajo Nation.

The procedures for handling wetlands issues may change in the near future because the Navajo Nation is in the process of developing regulations regarding impacts to wetlands. These regulations are tentatively called the "Navajo Nation Aquatic Resources Protection Program." A questionnaire, to be used in conjunction with the NWI maps for the preliminary assessment, may be a requirement under these regulations.

C. The information provided in a letter of response is based on existing data known to the NNHP at the time of the IR. The information should not be regarded as a final statement on the occurrence of any species of concern nor should it substitute for on-site surveys for species. Also, because the NNHP database is continually updated, any given response is only wholly appropriate for its respective request.



THE NAVAJO NATION

ALBERT A. HALE
PRESIDENT

THOMAS E. ATCHITY
VICE PRESIDENT

PERMITTING PROCEDURES AND QUALIFICATIONS FOR BIOLOGICAL INVESTIGATION ON THE NAVAJO NATION

A. Application procedures:

Applicant must submit to the Director, Navajo Fish and Wildlife:

1. A letter explaining the purpose of the Biological Investigation or Scientific Collection. Include association with the appropriate institution or agency (e.g. university, consulting firm, state agency) if the project is sponsored or contracted by them.
2. A completed application for a Scientific Collecting/Biological Investigation Permit, with the following attachments:
 - a) For Biological Investigations, a study plan including methods, duration and location(s). Indicate location(s) on a USGS Topographic map or a reasonable facsimile.
 - b) For Scientific Collecting, submit a study plan, including collection procedures, locations, target species, number of specimens and proposed final disposition of specimens.
3. Applicant's resume with qualifications relevant to the proposed study. A verification of association with a federal or state natural resource agency may substitute for a resume (e.g. Biologist with a state Game and Fish Dept.).

B. Stipulations:

1. Permits are issued to an individual (the permittee); permits are **not** issued in the name of a company or group of people. Permit conditions and authorizations are the sole responsibility of the permittee. Subpermittees may be authorized under the permit **only if** they are under the direct supervision of the permittee. Submit resumes of subpermittees.
2. Permits are issued only for planned biological investigations; permits are not issued for the purpose of securing a bid.
3. Upon completion of the study, the permittee must submit to the Director:

- a) A copy of compiled data before inclusion in the final report. This may be in the form of field notes, or a separate report, including transcribed field notes, species lists, maps, etc.
- b) A copy of the final report.
- c) A specified number of voucher specimens of each species collected, properly prepared and labeled according to standard scientific convention, if required on the permit.

4. Permits are issued for a specified amount of time, covering the duration of the study. Should the study continue into a new calendar year, the permittee must apply for a new permit.

C. Qualifications:

- 1. Minimum of bachelor's degree in one of the life sciences (e.g. ecology, botany, zoology) including relevant course work, and/or sufficient field experience related to the proposed study.
- 2. Familiarity with the local flora and fauna. Depending on specifics of the study, applicant must have knowledge of local ecology and/or be familiar with plant and animal species in the area of study; this may include threatened and endangered (T&E) species. Detailed knowledge of T&E species is not required to conduct preliminary investigations. However, should the study reveal potential for the presence of T&E species, any subsequent, in-depth work must be conducted by individuals with specific knowledge of and experience with the species in question. Appropriate federal permits must also be secured prior to field work.

D. Biological Reconnaissance:

- 1. This type of study involves gathering basic biological data such as identifying the biotic community, common species, and other biologically relevant information. General information relevant to species of concern (e.g., presence/absence of potential habitat) can be gathered in a reconnaissance; however, results of a reconnaissance may not be conclusive, and determinations about the presence/absence of a species may need to be confirmed by a qualified biologist. If the purpose of the study is to survey for a species or assess habitat quality then a permit is required.
- 2. A permit is not required for reconnaissance, but the individual must have; a general knowledge of field biology; ability to identify common animals, plants and vegetation type; objectivity in reporting findings; average or better, observational skills; and familiarity with permitting procedures.

NOTE: Permit processing takes a minimum of two weeks. If the application is incomplete or information is missing from attachments, then processing will take longer. Failure to comply with these procedures can result in delays in processing applications and may result in permit revocation.

OPEN DUMPS: The Navajo Nation has inventoried more than 400 large open dumps. By definition, an open dump is one that is actively being used by three or more families. There is a significant number of smaller dumpsites, such as backyard single household dumps. The majority of the residents and some businesses practice open dumping and burning of their trash. Entities such as the Indian Health Service have their waste transported off the reservation to permitted landfills through waste disposal service contracts. It is required for all businesses, industries, and large organizations to contract out their waste, this includes all companies and contractors doing business on the reservation. All open dumps must close by October 9, 1997 as mandated by the United States Environmental Protection Agency federal criteria for municipal solid waste landfills (MSWLF), outlined in 40 Code of Federal Regulations Part 257 and 258. The Navajo Nation does not have any landfills which meet the federal criteria for municipal solid waste landfills, which include methane gas and groundwater monitoring systems, leachate collection, and having a non-permeable liner. A landfill of this caliber is very expensive to build and maintain. The Solid Waste Management Program is currently assisting chapters in establishing an alternative waste disposal method, either through collaborating with IHS to construct transfer stations, through grants available from Farmers Home Administration under the U. S. Department of Agriculture, or by placing solid waste disposal bins at chapter locations. Once an alternative is established, the community must begin closure and clean-up activities of all existing open dumps. Within one year of the October 1997 deadline, a final cover must be installed on all sites closed.

OPEN TO BINS:

Made of metal, these bins come in variety of sizes, ranging from 3 cubic yards to 40 cubic yards. Bins can be placed on chapter withdrawn land and do not require land withdrawals, surveys, or other clearances. Usually, the waste disposal contractor can provide a chapter a bin. A bin is "pulled", meaning the contractor will pull the bin using a roll-off hoist truck which can hydraulically pull a filled bin onto the truck bed, or "roll-off" an empty bin onto the ground. Some bins have rubber lids, and others have no lids at all. When the contractor pulls a bin, it will be covered during transport to the permitted landfill. The small 3 cubic yard bins are usually picked up by a front end loader type fork lift Garbage truck which lifts the bin over the cab and empties the waste into the trash compacting unit. Then the bin is placed back down after unloading.

TRANSFER STATIONS:

These facilities consist of a ramp which is adjacent to the solid waste disposal bins, nearly level with the height of the bin. The ramp is for accessibility for transfer station customers. There may be a caretaker office, fencing around the site, signs, recycling bins, and electrical power for the compacting unit. Transfer stations are built to temporarily store household waste until it can be transported to a permitted landfill. It is very convenient for rural communities where residents can bring their trash to a central location. Transfer stations charge a tipping fee collected by the caretaker or site personnel, which allows customers to use the facility. Charges range from 25 cents to \$5.00, or customers may pay a monthly/yearly fee

Your guide to SOLID WASTE on the Navajo Nation

Navajo Nation
Environmental Protection
Agency
Solid Waste Management
Program

P.O. Box 339

Window Rock, Arizona 86515

Telephone

(520) 871-7751, 7757

Telefax

(520) 871-7818

Toll-free

1-800-224-3056

Navajo Nation Environmental Protection Agency Mission Statement:

"With respect to Dine values, protect, preserve, and enhance public health, welfare, and the environment for future generations by developing, implementing, and enforcing strong environmental laws; and by fostering public awareness and cooperation through education and motivation."

Solid waste on the Navajo Nation:

With a lack of alternative waste disposal facilities such as open top bins and transfer stations, open dumping and burning of trash is rampant and on-going. Trash is littered along all our dirt roads, highways, in ditches, arroyos, or open pits. A vast majority of residents continue to utilize their backyards as disposal sites, with many people burning their trash in 55 gallon metal drums. Larger communities have landfills (open dumps) which do not meet the federal criteria for municipal solid waste landfills. Trash is the most visible problem facing the Navajo Nation today. It is everywhere.

NAVAJO NATION SOLID WASTE LAWS:

In 1990, the Navajo Tribal Council through resolution CO-58-90 approved and adopted the Navajo Nation Solid Waste Code. The Code asserts authority over all persons within the territorial jurisdiction of the Navajo Nation which affect the generation, collection, storage, transportation, and disposal of solid waste. Basically, open dumping of trash is prohibited.

What is the purpose of these laws?

To protect the health and welfare of our people, our natural resources, and our Navajo Nation environment.

Where can I take my trash for proper disposal?

You can take your trash to your nearest transfer station or open top bin located in the following communities:

TRANSFER STATION LOCATIONS:

Pinon, Arizona
Fort Defiance, Arizona
Ramah/Pinehill, New Mexico
Pinedale, New Mexico
Tohatchi, New Mexico
Breadsprings, New Mexico
Coyote Canyon, New Mexico
Chunchock, New Mexico
Crownpoint, New Mexico
Red Rock, New Mexico
Prewitt, New Mexico
Canoncito, New Mexico

OPEN TOP BIN LOCATIONS:

Oak Springs chapter, Oak Springs, AZ.
Lupton chapter, Lupton, AZ.
Houck chapter, Houck, AZ.
St. Michaels chapter, St. Michaels, AZ.
Dennehotso chapter, Dennehotso, AZ.
Red Mesa chapter, Red Mesa, AZ.
Aneth chapter, Aneth, Utah
Mexican Water chapter, Mexican Water, AZ.
Ojiaito chapter, Ojiaito, Utah
Navajo Mountain chapter, Navajo Mountain, Utah
Shonto chapter, Shonto, AZ.
Dilkon chapter, Dilkon, AZ.
Huerfano chapter, Huerfano, New Mexico
Greasewood chapter, Greasewood, AZ.

Note: Construction of proposed transfer stations and placement of open top bins at other locations are pending and on-going.

Do I have to pay to dispose of my household trash at these locations? Yes, tipping fees are charged to all users. Fees range from .25 cents per trash bag to \$1.00 per trash bag. Charges for pick-up loads range from \$3.00 to \$5.00. Some facilities charge a monthly user's fee, ranging from \$3.00 to \$5.00, or a yearly fee ranging from \$10.00 to \$25.00. Tipping fee charges are posted at each location.

Does the Navajo Nation have a permitted landfill?

No, there are no permitted landfills or USEPA complying landfills on the reservation.

What can I do to help clean up my community and keep it clean?

Start using the transfer stations and open top bins to dispose of your trash. Spread the word around to your relatives, neighbors, friends, businesses, and the public. These facilities provide you with an alternative disposal as oppose to just dumping your trash anywhere. What about recycling?

We can reduce the total volume of our solid waste stream by recycling items such as aluminum, glass, plastics, cardboard, paper products, office and xerox paper, tin cans, and other recyclables (look for the three arrow symbols on products, these packages or containers are recyclable)

Where can I take my recyclables?

Some chapters have implemented recycling collection. You can take your recyclables to border towns which have recycling centers. You will be helping the environment and less is landfilled, but is reused or made into new products.

TO REPORT ILLEGAL TRASH DISPOSAL
CALL OUR OFFICE AT 1-800 224-3056

PROJECT REVIEW PROCESS

APPLICATION FOR:
Sand and Gravel,
Revocable Use,
Revocable Joint Use,
Water Permit,
Right-of-Way,
Seismic Survey,
As-Built Right-of-Way

LETTER OF APPLICATION

Submitted to BIA Agency Realty Office

PROJECT REVIEW SECTION, Navajo Land Department, Division of Natural Resources

Field Clearance:
Resolution for Navajo Fee Land

RIGHT-OF-WAY AGENT:
Consent site Investigation

NAVJO LAND DEPARTMENT:
Consent Survey (if necessary)

NO CONSENT

Pending Status

Applicant Notified

Submitted to BIA Agency Realty Office

Requirements:
Legal Description Map
Environmental Assessment
Archaeological Survey
Chapter Resolution *

SPONSOR:
Appropriate entity, agency or program

Chapter Government Office at Division of Community Development

CHAPTER RESOLUTION

Land Withdrawal
Housing Subdivision
Community Development
Community Facilities

Picked up applications at BIA Agency Realty

CONSENT

PROJECT REVIEW SECTION
Initiates SAS Process

Division of Natural Resources

Navajo Land Department
Historic Preservation
Minerals
Fish & Wildlife
Environmental Protection Agency
Forestry Department, Parks & Recreation Department, Water Resources Department, & Agriculture Department Optional

Division of Natural Resources

Attorney General
Office of the NIN President
Legislative Counsel
Chairperson of Resources Committee

Title II Amendment

Resources Committees
Agenda / Approval Res CN-52-85

Office of the NN President / Approval

Submit Project Documents to BIA Agency Realty

BIA Agency Approvals and Distributes Documents

FINAL APPROVAL STAGE
NAVAJO NATION & BIA


PROJECT REVIEW SECTION, NAVAJO LAND DEPARTMENT

BIA REALTY

NAVAJO NATION

APPLICANT

(* Chapter Resolution required for land withdrawal)

 BIA REALITY	NAVAJO NATION
APPLICANT	

FINAL
APPROVAL
STAGE
NAVAJO NATION
& BIA

PROJECT REVIEW SECTION,
NAVAJO LAND DEPARTMENT

15047N 661412 P220P230

OFFICE OF NAVAJO AND HOPI INDIAN RELOCATION
NEW LANDS BRANCH

GRANT OF EASEMENT FOR RIGHT-OF-WAY

KNOW ALL MEN BY THESE PRESENTS:

That the United States of America for and on behalf of the Indian Owners of the lands described in Exhibit A hereof, acting by and through the Executive Director, Office of Navajo and Hopi Indian Relocation, Flagstaff, Arizona, hereinafter referred to as "Grantor", under authority contained in Public Law 99-190 and Public Law 93-531, as amended by Public Laws 96-305 and 100-666, and pursuant to the provisions of the Act of February 5, 1948, (62 Stat. 17, 25 U.S.C. §323-328), and Part 169, Title 25, Code of Federal Regulations, does hereby grant to:

Table Top Telephone Company hereinafter referred to as "Grantee," an easement for right-of-way for the following purpose(s), namely: construction of a telephone system over, across, in and upon the following described lands located in the County of Apache, State of Arizona. The said easement, as described in Exhibit A, attached hereto, is limited to and more particularly described as:

Three Navajo Tribe Trust Lands located in the Section 10, Township 19 North, Range 27 East and Lot 4 of Section 30, Township 19 North, Range 27 East, Gila and Salt River Meridian, Apache County, Arizona. Further description as shown on attached Exhibit A.

This easement is subject to any valid existing right or adverse claim, is limited to a 99 year term ending on May 20, 2110 PROVIDED, that this right-of-way shall be terminable in whole or in part by the Grantor for any of the following causes upon 30 days written notice and failure of the Grantee within said notice period to correct the basis for termination (25 CFR 169.20):

- A. Failure to comply with any term or condition of the grant of the applicable stipulations shown in Exhibit B.
- B. A non-use of the right-of-way for a consecutive two year period for the purpose for which it was granted.

- C. An abandonment of the right-of-way.
- D. Failure of the Grantee, upon completion of construction, to file with the Grantor an affidavit of completion pursuant to 25 CFR 169.16.

The conditions of this easement shall extend to and be binding upon and shall inure to the benefit of the heirs, representatives, successors and assigns of the Grantee.

IN WITNESS WHEREOF, Grantor has executed this grant of easement this 24 day of 5 2011.

THE UNITED STATES OF AMERICA

By



Christopher J. Navasi

Executive Director

OFFICE OF NAVAJO AND HOPI INDIAN RELOCATION
P.O. Box KK
Flagstaff, Arizona 86002

Exhibit A: Description of ROW

Exhibit B: ROW Stipulations

1. General Description.
I received my first assignment in the Department of Public Trusts in 1903, transferred to the Southern Division in 1904, and to the Northern Division in 1905. I have since that time been assigned to the various divisions of the Department, and have been particularly successful in the following:

2. General Description of the Southern Division. The Southern Division is the largest of the four divisions of the Department, and is composed of the following States: Alabama, Georgia, Florida, Louisiana, Mississippi, Arkansas, Texas, Oklahoma, and Indian Territory.

3. General Description of the Northern Division. The Northern Division is the second largest of the four divisions of the Department, and is composed of the following States: North Carolina, South Carolina, Virginia, West Virginia, Kentucky, Tennessee, and Missouri.

4. General Description of the Eastern Division. The Eastern Division is the third largest of the four divisions of the Department, and is composed of the following States: Maryland, Delaware, Pennsylvania, New Jersey, New York, Connecticut, Rhode Island, Massachusetts, Vermont, New Hampshire, Maine, and New Brunswick.

5. General Description of the Western Division. The Western Division is the smallest of the four divisions of the Department, and is composed of the following States: Montana, Wyoming, Colorado, Utah, Arizona, New Mexico, Idaho, Nevada, and California.

OFFICE OF NAVAJO & HOPI INDIAN RELOCATION

LAND CLEARING, EXCAVATION AND RECLAMATION
STIPULATIONS FOR RIGHT-OF-WAY

1. Written Notification of Major Activity Status
Grantee will furnish written notification to the Commissioner as follows:
 - a. A minimum of five (5) working days prior to commencement of construction, seeding and major soil-disturbing maintenance on the right-of-way.
 - b. A maximum of 10 working days following completion of construction, seeding and major maintenance.
2. Confinement of Activities to Right-of-Way
All vehicular traffic will be confined to existing roadway and/or within the right-of-way as granted, except as provided in Section 4 below or as specified by the Commissioner.
3. Line and Road Locations
Where possible, the utility will be constructed adjacent to the area cleared for an access road and/or other right-of-way.
Other routes will be used, if necessary, to minimize visual impact as authorized by the Commissioner.
4. Roads Only Where Necessary
In areas where the right-of-way does not have permanent access, roads will not be constructed within the right-of-way when terrain will allow vehicles to maneuver without such roads.
5. Clearing and Grading
Clearing, grading and other soil and vegetation disturbance will be limited to the minimum required for construction.
Clearing of brush or shrub-type vegetation beneath aerial will be limited to severing the tops of that vegetation. Established vegetation will be removed only where necessary for the construction of roads, buildings, poles, towers or other surface structures. In no event will herbicides be used without the written permission of the Commissioner.
6. Tree and Brush Disposal Requirements
Unless otherwise specified by the Commissioner, the following tree and brush disposal requirements shall be in effect:
 - a. All cleared woody material 4 inches in diameter or less inside the bark at the small end will be considered as brush or slash and disposed of by piling and burning at a safe distance from surrounding vegetation or by chipping in portable chippers unless other disposal methods are specified.
 - b. All straight cleared woody material between 4 and 7 inches diameter inside the bark at the small end will be trimmed of smaller branches, cut into straight 7 foot pieces and piled on or adjacent to the right-of-way for utilization by the Navajo people.
 - c. All straight cleared woody material 7 inches or more in diameter inside the bark at the small end will be trimmed of all limbs and branches, sawed into 16 feet 6 inches straight saw log lengths and piled into log decks at locations accessible by logging trucks and loaders.
 - d. All other woody materials will be disposed of in accordance with Section 6a above. Grantee shall obtain a burning permit from the ONHIR before burning any debris, trees or brush in forested areas.

7. Trenches and Excavations

Trenches and other excavations shall be left open for the minimum period of time compatible with construction requirements. Materials removed during construction must be backfilled or disposed of in such a manner as to prevent concentration of water runoff which would cause accelerated erosion and prevent rows or piles of rubble or large rock that would hinder movement of livestock or big game animals or detract from scenic attributes.

8. Depth and Coloration of Underground Utilities

Underground utilities will be covered to a depth of 3 feet or as specified by engineering standards and requirements, whichever is greatest.

Where such depths are not feasible, the utility shall be placed on or elevated above the surface as specified by engineering standards and requirements. When placed on or above the surface, the utility will be painted to blend with the natural surroundings using the indicated cover type:

Forest and Woodlands: Green

Fed. Std. No. 595 34127

Sagebrush:

Gray

Fed. Std. No. 595 36357

C.I.E. Measurement x. 3264 y. 3411 Y.3659

Badlands:

Brown

Fed. Std. No. 595 30318

C.I.E. Measurement x. 3557 y. 3960 Y.3368

When such painted surfaces occur near roads and/or may be a safety hazard, a reflective or bright color shall be used.

9. Source of Cushioning Material

Pad dirt or cushioning material will be taken only from borrow pits authorized by the Area Director if not available within the utility right-of-way.

10. Road, Fence and Livestock Barriers

When the utility is to be placed under or over a BIA or State road right-of-way, the method of crossing shall be approved by the Commissioner or appropriate State Highway Department in advance of construction. Existing fences crossed by the right-of-way will be braced and tied off before cutting so as to prevent slacking of the wire. The opening will be closed temporarily as necessary during construction to prevent the escape of livestock and upon completion of construction the fence will be repaired to its original condition. If construction destroys a natural barrier used for livestock control, the gap shall be fenced to the satisfaction of the Commissioner and land user.

11. Maintenance of Reclamation of Roadways

Roads constructed and used for utility construction, maintenance and operation will be maintained twice each year with grading and cleaning of drainage structures. All roads constructed exclusively for construction purposes will be closed to vehicular traffic and rehabilitated after construction is completed as directed by the Commissioner unless otherwise specified by that official.

12. Water Bars

Grantee will place water bars on disturbed areas as required by the Commissioner. The following is a general guide for water bar spacing:

<u>% Slope</u>	<u>Spacing Interval</u>
Less than 2 1/2%	200 ft.
2 1/2%	150 ft.
6% to 9%	100 ft.
10% to 15%	50 ft.
More than 15%	30 ft.

13. Revegetation

Within one (1) year from the completion of construction, the Grantee shall seed disturbed areas designated by the Commissioner with plant species specified by that official. In addition, the Commissioner may require the following revegetation operations at Grantee's expense:

- a. Exclude domestic livestock from seeded areas with fencing.
- b. Apply fertilizers as needed for vegetation establishment.
- c. Reseed and refertilize as needed for vegetation establishment.

14. Maintenance of Improvements

All existing improvement affected by construction and maintenance of right-of-way facilities shall be maintained in servicable condition at all times.

15. General Right-of-Way Maintenance

Grantee shall maintain right-of-way to the satisfaction of the Commissioner for the duration of the right-of-way. Such maintenance shall include, but not be limited to soil stabilization, removal of litter and maintenance of a clear and healthy environment.

16. Restoration Upon Right-of-Way Relinquishment

Upon relinquishment of this right-of-way, the Commissioner may require the removal of all aerial, surface and subsurface facilities from the right-of-way and reclamation operations, including but not limited to contouring, cross-ripping and revegetation.

17. Raptor Protection

Aerial powerlines shall include all applicable design features described in the publication "Suggested Practices for Raptor Protection on Powerlines" available from:

Raptor Research Foundation, Inc.
Department of Zoology - 167 WBB
Brigham Young University
Provo, Utah 84601

The use of design features not included in this publication must be acceptable to the Commissioner.

The Commissioner reserves the right to require modification of or additions to all powerline structures placed on the right-of-way if the Navajo Tribal Fish and Wildlife Service determines such modifications or additions are necessary to insure the safety of raptor or birds of prey. Grantee shall assume full financial responsibility for the cost of such modifications or additions.



NAVAJO NATION CORPORATION CODE

CERTIFICATE OF AUTHORITY

To all to Whom these Presents Shall Come, Greetings

I, the Director of the Business Regulatory Department, DO HEREBY
CERTIFY that *** Table Top Telephone Company, Inc. ***
File Number: 100323

a CORPORATION organized under the laws of the STATE OF
Nevada was on the 20th day of
August, 1996, authorized to transact business within
the Navajo Nation as FOREIGN CORPORATION.

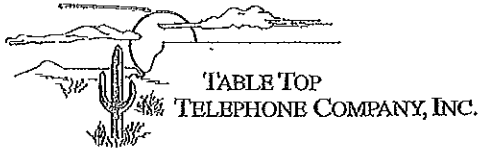
I FURTHER CERTIFY that this corporation has filed all affidavits
and annual reports and paid all annual filing fees required to date and, therefore,
is in good standing within the Navajo Nation.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the official seal of the
Navajo Nation Corporation Code.

Done at Window Rock, the Capital of the Navajo
Nation, this 20th
day of August, 1996 A.D.

Frank D. [Signature]
Director, Business Regulatory Department
DIVISION OF ECONOMIC DEVELOPMENT



COPY

April 3, 2015

VIA FED EX

Executive Director
Navajo Nation Telecommunications Regulatory Commission
Morgan Blvd, Bldg. 2740
P.O. Box 7440
Window Rock, AZ 86515

RE: Table Top Telephone Company, Inc. - Application for CCN as a General Operator

Dear Executive Director:

Enclosed is Table Top Telephone Company, Inc.'s ("Table Top") completed Application for CCN as a General Operator ("GO") and applicable fee of \$2,500 pursuant to Ordering Paragraph 58. of Decision No. NNTRC-11-001, Second Report and Order and Further Notice Proposed Rulemaking adopted December 11, 2014 and released January 7, 2015. Table Top is currently filing as a GO, but understand there will be an opportunity to file as a Public Interest Operator in the future once the final criteria are established.

Also enclosed are EXHIBITs in response to application questions (A-4), (A-12), and (A-11).

If you have any questions regarding the information provided please contact Dan Douglas at (559) 868-6395 or email address dand@ponderosatel.com.

Sincerely,

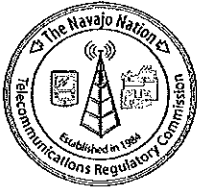
A handwritten signature in dark ink, appearing to read "Matthew J. Boos", is written over a horizontal line.

Matthew J. Boos
Secretary/Treasurer

MJB:lr

Enclosures

600 North Second Avenue
Ajo, Arizona 85321
(t) 520.387.5600
(f) 520.387.5602
www.tabletoptelephone.com



**NAVAJO NATION
TELECOMMUNICATIONS REGULATORY
COMMISSION**



**APPLICATION FOR AUTHORIZATION TO PROVIDE TELECOMMUNICATIONS
SERVICES ON THE NAVAJO NATION**

Navajo Nation Telecommunications Regulatory Commission
Morgan Blvd, Bldg 2740
PO Box 7440
Window Rock, AZ 86515
Phone: (928) 871-7854; Main Fax: (928) 871-7856
<http://www.nntrc.org>

Brian Tagaban
Bob Begaye
Bill Alex Montoya
Wilbert Tsosie
Norbert Nez
Harry Moore
Everett Davis

Executive Director
Chairperson
Vice Chairperson
Commissioner
Commissioner
Commissioner

TYPE OF APPLICATION

Check only one:

- ☐ Small Operator (SO)
☒ General Operator (GO)
☐ Public Interest Operator (PIO)
☐ Negotiated Agreement Operator (NAO)

A) APPLICANT INFORMATION

FOR ALL APPLICANTS:

(A-1) Applicant's legal name, address and web site:

Name: **Table Top Telephone Company, Inc.**

Address: **600 North Second Avenue**

City, State, Zip: **Ajo, Arizona 85321**

Telephone: **(520) 387-5600** Fax: **(520) 387-5602**

Web Site (if any): **tabletoptelephone.com**

(A-2) (If any), Applicant's principal office on the Navajo Nation:

Address: **Not Applicable**

City, State, Zip:

Main Telephone: Fax:

(A-3) Contact person for regulatory matters:

Name: **Dan Douglas** Title: **Financial Director**

Address: **P.O. Box 21**

City, State, Zip: **O'Neals, CA. 93645**

Telephone: **(559) 868-6395** Fax: **(559) 868-6288**

E-mail Address **dand@ponderosatel.com**

(A-4) Applicant's agent for service of process in the Navajo Nation:

Name: **Wallace Hanley- Resident Agent in Charge** Company:

Address: **P.O. Box 42**

City, State, Zip: **Window Rock, AZ. 86515**

Telephone: **(928)-871-5761** Fax:

E-mail Address **w_hanley@frontiernet.net**

Exhibit A-4. Pursuant to 5 N.N.C. § 4181, prior to transacting business on the Navajo Nation a foreign corporation is required to register with the Business Regulatory Department. Attach a copy of such registration as Exhibit A-4 if applicable.

See Exhibit (A-4) Registration Certificate with Business Regulatory Department

(A-5) Applicant's FCC Registration Number (FRN): **0001649847**

FOR GO, PIO AND NAO ONLY:

- (A-6) Applicant's address and toll-free telephone number for customer service and complaints:

Name: Lisa Rossi, Customer Service Manager
 Address: 600 North Second Avenue
 City, State, Zip: Ajo, AZ. 85321
 Toll-free Telephone: 1 (800) 560-8101 Fax: (520) 387-5602
 Email address: lrossi@tabletoptelephone.com

- (A-7) Applicant's Federal Employer Identification Number (FEIN): 77-0345173

- (A-8) Applicant's Service Provider Identification Number (SPIN): 143002478

- (A-9) Applicant's FCC 499 Filer Identification Number: 809626

- (A-10) Applicant's Arizona Corporation Commission File Number: 02724A

New Mexico Public Regulatory Commission NM PRC #: NA

Utah Public Service Commission UCC File Number: NA

- (A-11) **Facilities:** Provide the location of any telecommunications infrastructure on the Navajo Nation that the Applicant owns, operates, leases or subleases, copies of all leases, permits or rights-of-way authorizing such use of Navajo tribal lands, and the Applicant's general service delivery systems information. For wireline carriers, this information would include the location of all central office equipment and backhaul routes. For wireless carriers, this information would include the location of all towers, central office equipment, and backhaul routes. Carriers may submit data from their FCC Form 477 for all census blocks located within the Navajo Nation as part of their response to this question.

See Exhibit (A-11) A and B Facilities

- (A-12) **General Service Description:** Describe the type of services provided, e.g., the technologies utilized, whether wireline or wireless or both, provision of broadband, Lifeline or E-Rate services, etc.

See Exhibit (A-12) General Service Description

FOR PIO AND NAO ONLY:

- (A-13) Applicant's contact for Annual Reports:

Name: _____ Company: _____
 Address: _____
 City, State, Zip: _____
 Telephone: _____ Fax: _____
 E-mail Address: _____

- (A-14) Applicant's legal form of ownership:

- ☐ Corporation
☐ LLC
☐ LLP
☐ Other: _____

- (A-15) Applicant was formed or organized on MM/DD/YY in (State or Tribal Jurisdiction)

- (A-16) **Exhibit A-16: Director, Officer, and Major Stockholder Information**

Provide a complete list of Applicant's officers, directors, partners or similar officers, and all stockholders with ownership exceeding five percent, including: (a) name; (b) job title; (c) business address; (d) business telephone number, and (e), percentage of stock owned. If Applicant is a subsidiary of another company, provide ownership information on the Parent.

Is Applicant an alien or a representative of any foreign government?

- ☐ Yes If yes, provide a detailed explanation as part of Exhibit A-16 hereto.
☐ No

Is Applicant or any Director, Officer, or Major Stockholder, a member of the Navajo Nation?

- ☐ Yes If yes, provide information on the percentage ownership and/or control of such person and attach copy of his or her Certificate of Indian Blood.
☐ No

TABLE TOP TELEPHONE COMPANY, INC.

ARIZONA CORPORATION COMMISSION

1 st Revised Sheet No. 11
Cancels Original Sheet No. 11

DEFINITIONS (Cont'd)

ORIGINAL

Subscriber

A person or agency subscribing for telephone service. As used in this Tariff, a separate subscriber is involved at each location, or continuous property, where service is furnished. One individual or firm therefore may be considered as two or more separate subscribers, even in the same Exchange. The privileges, restrictions, and rates established for a subscriber to any class of service are limited to the service at one location; no group treatment of service at separate locations furnished to one individual or firm, is contemplated or to be implied, except when definitely provided for in the schedules.

(T)

Tariff

The document filed by the Company with the Public Utilities Commission which lists the communication services offered by the Company and the associated rates and charges.

Telephone Station

A suitable telephone instrument, consisting of a transmitter, receiver, and associated apparatus, so connected as to permit transmitting of and receiving telephone messages.

The Trunk

A circuit connecting two P.B.X. systems for the purpose of intercommunicating between the stations connected with such P.B.X. switching apparatus. The circuit is not intended to provide for general exchange service through either of the P.B.X. systems with which it connects.

Toll Message

A message from a calling station to a station located in a different local service area.

Toll Service

Telephone service rendered by the Company between patrons in different local service areas in accordance, with the rates and regulations specified in the Company's Toll Tariff.

Trunk

A telephone communication channel between (a) two racks of switching equipment in the same central office, (b) between central office units in the same switching center, or (c) between two switching centers.

DECISION #: 59422

Docket No. U-02724-95- 465

William J. Hayes
600 N. Second Avenue
Ajo, AZ 85321

Issued: November 1, 1995
Effective: 12/20/95

TABLE TOP TELEPHONE COMPANY, INC.

5th Revised Sheet No. 46

ARIZONA CORPORATION COMMISSION

Cancels 4th Revised Sheet No. 46

TRIBAL LINK UP

1. GENERAL

Applicable to all residential customers of the Company on qualifying Tribal lands who apply for basic residential service, and meet the eligibility requirements detailed below.

2. DESCRIPTION

A. Tribal Linkup

Tribal Land Residents who qualify for the Federal Communication Commission's Tribal Link Up receive a 100% reduction, up to \$100.00 on access line service charges to connect service at a new address. The discount applies on a single line at the principal place of residence for the applicant.

Eligible charges include any charges customarily assessed to connect the subscriber to the network, including line extension charges, zone charges, and special construction charges.

(C)

(C)

3. ELIGIBILITY REQUIREMENTS

A. An applicant must be a resident on qualifying Tribal lands and meet all of the following criteria in order to qualify for Tribal Link Up.

1. The applicant must meet the same eligibility requirements that apply under Section 3 - Eligibility Requirements of the Lifeline tariff.
2. The customer must sign under penalty of perjury, a document certifying:
 - a. He/she is receiving benefits from one of the programs in A.1 Above or he/she has household income that is at or below 135% of the Federal Poverty Guidelines.

(T)

TABLE TOP TELEPHONE COMPANY, INC.

5th Revised Sheet No. 46a

ARIZONA CORPORATION COMMISSION

Cancels 4th Revised Sheet No. 46a

TRIBAL LINK UP (Cont'd)

3. ELIGIBILITY REQUIREMENTS (Cont'd)

A. Cont'd

2. (Cont'd)

b. The Name of the program from which they are receiving benefits or provide documents that prove their household income is at or below 135% of the Federal Poverty Guidelines (from list in Section 3 – Eligibility Requirements of the Lifeline tariff.) (T)

c. That he/she will notify the company if he/she no longer participates in the program named in b. preceding or their household income increases above 135% of the Federal Poverty Guidelines. (T)

The Company will re-certify a customer's continuing eligibility on an annual basis. Records will be maintained by the Company in accordance with Arizona Corporation Commission Decision No. 67941 and FCC Order No. 12-11. (C)
(C)

3. The premises at which their residential service is requested is the applicant's principal place of residence.

4. There is only one telephone line serving the residential premises. The residential premises shall consist of that portion of an individual house or building or one flat or apartment occupied by a single family or individuals functioning as one domestic unit.

5. A customer is not eligible for Tribal Link Up from the Company if he/she is currently receiving Lifeline or Tribal Link Up credit for service provided by another Eligible Telecommunications Carrier.

6. Tribal Link Up applicants must meet the Tribal Lifeline requirements noted in this tariff in the following Lifeline section.

B. Tribal Link Up will not be furnished on a Foreign Exchange (FEX) basis.

C. Consumers shall be allowed to receive benefit under the Tribal Link Up Program for a second or subsequent time only for a principal place of residence with an address different from the residential address at which the Tribal Link Up assistance was previously provided.

TABLE TOP TELEPHONE COMPANY, INC.

2nd Revised Sheet No. 46b

ARIZONA CORPORATION COMMISSION

Cancels 1st Revised Sheet No. 46b

LIFELINE

1. GENERAL

Applicable to qualifying low-income subscribers to single party residential service of the Company. Residents of Tribal Lands can also qualify for the Federal portion of the Lifeline program based on terms and conditions for Tribal Lands.

2. RATES

- A. Baseline Lifeline is a reduction or credit in the local service charges normally paid by qualifying low-income consumers. The reduction to the normal residential one-party rates are as follows:

Residential Access Lines

Monthly Credit or Discount

Federal Lifeline Support Credit:

\$ 9.25

(C)

(D)

(includes Federal End User Common Line Credit of \$6.50 and remainder \$2.75 credit covers basic service)

(N)

(N)

The credit is from the normal residential one-party service subscribed to by the consumer. The Federal lifeline support credit shall be used to waive the consumer's Federal End-User Common Line Charge or Subscriber Line Charge.

(T)

(T)

In no case will the discount exceed the rate charged for the service subscribed to by each individual.

- B. The following services are included:

1. Single party, voice grade access to the Public Switched Network
2. Access to emergency services
3. Access to operator services
4. Access to interexchange services, unless toll blocking is chosen
5. Access to directory assistance
6. Toll Blocking

C. Tribal Lifeline

1. Tribal lifeline will consist of up to an additional \$25 per month, per primary residential connection for each qualifying low-income individual living on qualifying tribal lands.
2. Tribal Lifeline benefits apply to the primary local residential access line. The additional Federal Lifeline support will be provided to reduce the qualifying customer's basic monthly service rate to \$0.00 per month.

(C)

Docket No. T-02724A-12

Matthew J. Boos, Secretary
600 N. Second Avenue
Ajo, AZ 85321

Issued: June 25, 2012
Effective: Aug 1, 2012

TABLE TOP TELEPHONE COMPANY, INC.

5th Revised Sheet No. 46c

ARIZONA CORPORATION COMMISSION

Cancels 4th Revised Sheet No. 46c

LIFELINE (Cont'd)

3. ELIGIBILITY REQUIREMENTS ¹

A. An applicant must meet all of the following criteria in order to qualify for Lifeline Service:

1. To qualify for Lifeline the consumer must participate in one of the following programs:

- a. Medicaid
 - b. Food stamps, or Supplemental Nutrition Assistance Program (SNAP) (T)
 - c. Supplemental Security Income (SSI)
 - d. Federal Public Housing Assistance (Section 8) (T)
 - e. Low Income Home Energy Assistance Program (LIHEAP) (T)
 - f. Temporary Assistance for Needy Families (TANF)
 - g. National School Lunch Program's free lunch program (NSLP) (N)
 - h. KidsCare
 - i. State Children's Health Insurance Plan (SCHIP)
- or,

Have household income that is at or below 135% of the Federal Poverty Guidelines. (T)

2. The customer must sign under penalty of perjury, a document certifying:

- a. He/she is receiving benefits from one of the programs in 3.A.1 above or he/she has household income that is at or below 135% of the Federal Poverty Guidelines. (T)
- b. He/she must provide the name of the program from which they are receiving benefits or provide supporting documents showing their household income is at or below 135% of Federal Poverty Guidelines. The supporting documents must be one of the following: 1) Prior year's state, federal, or tribal tax return; 2) Current income statements from an employer or paycheck stub; 3) A Social Security statement of benefits; 4) A Veterans Administration statement of benefits; 5) A retirement/pension statement of benefits; 6) An Unemployment/Workman's Compensation statement of benefits; 7) Bureau of Indian Affairs (BIA) general assistance program; 8) A divorce decree or child support document. If you choose to submit anything other than the prior year's income tax return, you must then present three consecutive month's of the alternate supporting documentation selected that is within the most recent twelve consecutive months. (T)

¹ Low-Income customers who qualify under Arizona Low Income Telephone Assistance Program ("ALITAP") will receive the federal lifeline support amount of \$9.25. See 46c 4th revised (T)

TABLE TOP TELEPHONE COMPANY, INC.

3rd Revised Sheet No. 46d

ARIZONA CORPORATION COMMISSION

Cancels 2nd Revised Sheet No. 46d

LIFELINE (Cont'd)

3. ELIGIBILITY REQUIREMENTS (Cont'd)

A. (Cont'd)

- c. That he/she will notify the company if he/she no longer participates in the programs named in A.1. preceding or if their household income increases above 135% of the Federal Poverty Guidelines. (T)

The Company will re-certify a customer's continuing eligibility on an annual basis. Records will be maintained by the Company in accordance with Arizona Corporation Commission Decision No. 67941 and FCC Order No. 12-11. (C)

3. The premises at which the residential service is requested is the applicant's principal place of residence.

4. Only one Lifeline service is available per household. A household is defined, for purposes of the Lifeline program, as any individual or group of individuals who live together at the same address and share income and expenses. (C)

A customer is not eligible for Lifeline from the Company if he/she is currently receiving Lifeline or Tribal Link Up credit for service provided by another Eligible Telecommunications Carrier. (C)

5. Tribal Lifeline

- 5.1 Residents of tribal lands who qualify for Lifeline based on the requirements listed below are eligible for the Tribal Lifeline benefit if they participate in one or more of the following programs or meet the Traditional Lifeline eligibility requirements listed above.

- a. Bureau of Indian Affairs (BIA) general assistance program,
b. Tribally administered Temporary Assistance for Needy Families block grant program,
c. Head Start programs (only those meeting its income-qualifying standard),
d. Food Distribution program on Indian Reservations (FDPIR) (C)

TABLE TOP TELEPHONE COMPANY, INC.

ARIZONA CORPORATION COMMISSION

1st Sheet No, 46e

Cancels Original Sheet No, 46e

LIFELINE (Cont'd)

3. ELIGIBILITY REQUIREMENTS (Cont'd)

5. Tribal Lifeline (Cont'd)

- 5.2 The customer must sign, under penalty of perjury a document certifying that such customer receives benefits from at least one of the programs above, or has household income that is at or below 135% of the Federal Poverty Guidelines, and lives within a qualifying area. In addition, the customer must also agree to notify the Company if that customer ceases to participate in the qualifying program or their household income has increased above 135% of the Federal Poverty Guidelines. (T)

- A. Lifeline will not be furnished on a Foreign Exchange (FEX) basis.
- B. Lifeline service shall not be disconnected for non-payment of toll charges.
- C. If the consumer chooses "toll blocking" the company will not charge a service deposit. Toll blocking will be provided to Lifeline subscribers at no charge.
- D. Partial payments from subscribers will first be applied to local service charges and then to any outstanding toll charges.

Limitation of Liability for Administering Link-Up America and Lifeline Assistance Programs

The Company shall use reasonable efforts to: (1) safeguard personal information provided by a customer in connection with an application for the Company's Link Up America and/or Lifeline Assistance programs; and (2) properly determine a customer's eligibility to participate in the Company's Link Up America and/or Lifeline Assistance programs. The Company shall not be liable to a customer for any damages (actual, consequential or punitive) arising as a result of (a) the Company's unintentional or accidental disclosure to a third party of a customer's personal information provided in connection with an application for the Company's Link Up America and/or Lifeline Assistance programs; or (b) the Company's erroneous determination regarding a customer's eligibility or ineligibility to participate in the Company's Link Up America and/or Lifeline Assistance programs. In the event the Company erroneously denies a customer's application to participate in the Company's Lifeline Assistance program, the customer shall be entitled to a bill credit equal to the amount of the monthly discount applied from the date of the customer's application through the date of actual enrollment in the Lifeline Assistance program, not to exceed one year.



TABLE TOP
TELEPHONE COMPANY, INC.

July 1, 2016

Ms. Marlene H. Dortch
Office of Secretary
Federal Communications Commission
9300 East Hampton Drive
Capitol Heights, MD 20743

Re: WC Docket No. 14-58, 10-90 & 11-42 Annual Report, Form 481 for High-Cost and Low Income Recipient, 54.313(f)(1) "Milestone Certification"

Dear Ms. Dortch:

In compliance with the filing requirements associated with, and attached to Form 481, we wish to advise the Commission that Table Top Telephone Company, Inc., 453334:

- Has taken reasonable steps to provide upon reasonable request broadband service at actual speeds of 10 Mbps downstream/1 Mbps upstream;
- Provides latency suitable for real-time applications including VoIP and usage capacity which is reasonably comparable to those in urban areas;
- That reasonable requests for service are met within a reasonable timeframe.

Please contact Dan Douglas with any questions. He can be reached at:

Phone: 559-868-6395
Email: dand@ponderosatel.com

Sincerely,

Matthew J. Boos
General Manager

P.O. Box 21
O'Neals, CA 93645
(t) 559.868.6000
(f) 559.868.3404
www.tabletoptelephone.com

Table Top Telephone Company, Inc., 453334

Form 481, Section 3012 Community Anchor Institutions

Access to broadband services was available prior to 2015 to all known anchor institutions and all requests for broadband services were fulfilled in 2015. Table Top Telephone Company, Inc. continues to monitor customer demand and technological innovation, planning to size its network in anticipation of requests for higher speed broadband services.

USDA-RUS OPERATING REPORT FOR TELECOMMUNICATIONS BORROWERS		<i>This data will be used by RUS to review your financial situation. Your response is required by 7 U.S.C. 901 et seq. and, subject to federal laws and regulations regarding confidential information, will be treated as confidential.</i> BORROWER NAME Table Top Telephone Company, Inc.			
INSTRUCTIONS -Submit report to RUS within 30 days after close of the period. For detailed instructions, see RUS Bulletin 1744-2. Report in whole dollars only.		PERIOD ENDING December, 2015	BORROWER DESIGNATION AZ0516		
CERTIFICATION We hereby certify that the entries in this report are in accordance with the accounts and other records of the system and reflect the status of the system to the best of our knowledge and belief. ALL INSURANCE REQUIRED BY 7 CFR PART 1788, CHAPTER XVII, RUS, WAS IN FORCE DURING THE REPORTING PERIOD AND RENEWALS HAVE BEEN OBTAINED FOR ALL POLICIES. DURING THE PERIOD COVERED BY THIS REPORT PURSUANT TO PART 1788 OF 7CFR CHAPTER XVII (Check one of the following)					
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> All of the obligations under the RUS loan documents have been fulfilled in all material respects. </div> <div style="width: 45%;"> <input type="checkbox"/> There has been a default in the fulfillment of the obligations under the RUS loan documents. Said default(s) is/are specifically described in the Telecom Operating Report </div> </div>					
DATE _____					
PART A. BALANCE SHEET					
ASSETS	BALANCE PRIOR YEAR	BALANCE END OF PERIOD	LIABILITIES AND STOCKHOLDERS' EQUITY	BALANCE PRIOR YEAR	BALANCE END OF PERIOD
CURRENT ASSETS			CURRENT LIABILITIES		
1. Cash and Equivalents	3,335,072	3,629,340	25. Accounts Payable	528,843	613,014
2. Cash-RUS Construction Fund	1,075,327	1,075,327	26. Notes Payable		
3. Affiliates:			27. Advance Billings and Payments	211,565	192,756
a. Telecom, Accounts Receivable			28. Customer Deposits	48,272	44,471
b. Other Accounts Receivable			29. Current Mat. L/T Debt	1,654,644	1,730,399
c. Notes Receivable			30. Current Mat. L/T Debt-Rur. Dev.		
4. Non-Affiliates:			31. Current Mat.-Capital Leases		
a. Telecom, Accounts Receivable	318,106	261,704	32. Income Taxes Accrued	621,504	220,433
b. Other Accounts Receivable	959,593	735,338	33. Other Taxes Accrued	244,060	231,397
c. Notes Receivable			34. Other Current Liabilities	196,626	109,159
5. Interest and Dividends Receivable			35. Total Current Liabilities (25 thru 34)	3,505,514	3,141,629
6. Material-Regulated	133,821	157,523	LONG-TERM DEBT		
7. Material-Nonregulated			36. Funded Debt-RUS Notes	8,178,322	7,059,215
8. Prepayments	1,533,433	1,430,975	37. Funded Debt-RTB Notes	3,577,213	2,965,701
9. Other Current Assets			38. Funded Debt-FFB Notes		
10. Total Current Assets (1 Thru 9)	7,355,352	7,290,207	39. Funded Debt-Other		
NONCURRENT ASSETS			40. Funded Debt-Rural Develop. Loan		
11. Investment in Affiliated Companies			41. Premium (Discount) on L/T Debt		
a. Rural Development			42. Recaptured Debt		
b. Nonrural Development			43. Obligations Under Capital Lease		
12. Other Investments			44. Adv. From Affiliated Companies		
a. Rural Development			45. Other Long-Term Debt		
b. Nonrural Development	339,863	339,863	46. Total Long-Term Debt (36 thru 45)	11,755,535	10,024,916
13. Nonregulated Investments	1,942	784	OTHER LIAB. & DEF. CREDITS		
14. Other Noncurrent Assets			47. Other Long-Term Liabilities		
15. Deferred Charges	384,607	253,138	48. Other Deferred Credits	2,018,976	1,964,794
16. Jurisdictional Differences			49. Other Jurisdictional Differences		
17. Total Noncurrent Assets (11 thru 16)	726,412	593,785	50. Total Other Liabilities and Deferred Credits (47 thru 49)	2,018,976	1,964,794
PLANT, PROPERTY, AND EQUIPMENT			EQUITY		
18. Telecom, Plant-in-Service	55,675,991	57,140,872	51. Cap. Stock Outstand. & Subscribed	5,500,000	5,500,000
19. Property Held for Future Use			52. Additional Paid-in-Capital		
20. Plant Under Construction	874,217	337,328	53. Treasury Stock		
21. Plant Adj., Nonop. Plant & Goodwill	6,142,633	6,142,633	54. Membership and Cap. Certificates		
22. Less Accumulated Depreciation	39,559,210	41,982,339	55. Other Capital		
23. Net Plant (18 thru 21 less 22)	23,133,631	21,638,494	56. Patronage Capital Credits		
24. TOTAL ASSETS (10+17+23)			57. Retained Earnings or Margins	8,435,370	8,891,147
			58. Total Equity (51 thru 57)	13,935,370	14,391,147
			59. TOTAL LIABILITIES AND EQUITY (35+46+50+58)	31,215,395	29,522,486
	31,215,395	29,522,486			

Total Equity = 48.75% % of Total Assets

USDA-RUS OPERATING REPORT FOR TELECOMMUNICATIONS BORROWERS		BORROWER DESIGNATION AZ0516
INSTRUCTIONS- See RUS Bulletin 1744-2		PERIOD ENDING December, 2015
PART B. STATEMENTS OF INCOME AND RETAINED EARNINGS OR MARGINS		
ITEM	PRIOR YEAR	THIS YEAR
1. Local Network Services Revenues	1,150,708	1,138,725
2. Network Access Services Revenues	8,830,450	8,969,795
3. Long Distance Network Services Revenues		
4. Carrier Billing and Collection Revenues	7,440	7,412
5. Miscellaneous Revenues	29,689	28,407
6. Uncollectible Revenues	1,523	1,364
7. Net Operating Revenues (1 thru 5 less 6)	10,016,764	10,142,975
8. Plant Specific Operations Expense	1,682,936	2,100,044
9. Plant Nonspecific Operations Expense (Excluding Depreciation & Amortization)	1,126,811	1,268,933
10. Depreciation Expense	2,482,712	2,300,498
11. Amortization Expense		
12. Customer Operations Expense	433,022	441,029
13. Corporate Operations Expense	992,646	1,037,202
14. Total Operating Expenses (8 thru 13)	6,718,127	7,147,706
15. Operating Income or Margins (7 less 14)	3,298,637	2,995,269
16. Other Operating Income and Expenses		
17. State and Local Taxes	301,382	84,543
18. Federal Income Taxes	775,435	645,819
19. Other Taxes	489,155	459,590
20. Total Operating Taxes (17+18+19)	1,565,972	1,189,952
21. Net Operating Income or Margins (15+16-20)	1,732,665	1,805,317
22. Interest on Funded Debt	631,847	559,485
23. Interest Expense - Capital Leases		
24. Other Interest Expense	4,651	4,511
25. Allowance for Funds Used During Construction		2,640
26. Total Fixed Charges (22+23+24-25)	636,498	561,356
27. Nonoperating Net Income	115,615	2,434
28. Extraordinary Items		
29. Jurisdictional Differences		
30. Nonregulated Net Income	(116,697)	(350,618)
31. Total Net Income or Margins (21+27+28+29+30-26)	1,095,085	895,777
32. Total Taxes Based on Income	944,998	438,254
33. Retained Earnings or Margins Beginning-of-Year	7,340,285	8,435,370
34. Miscellaneous Credits Year-to-Date		
35. Dividends Declared (Common)		440,000
36. Dividends Declared (Preferred)		
37. Other Debits Year-to-Date		
38. Transfers to Patronage Capital		
39. Retained Earnings or Margins End-of-Period [(31+33+34) - (35+36+37+38)]	8,435,370	8,891,147
40. Patronage Capital Beginning-of-Year		
41. Transfers to Patronage Capital		
42. Patronage Capital Credits Retired		
43. Patronage Capital End-of-Year (40+41-42)	0	0
44. Annual Debt Service Payments	2,214,351	2,214,350
45. Cash Ratio [(14+20-10-11) / 7]	0.5792	0.5952
46. Operating Accrual Ratio [(14+20+26) / 7]	0.8906	0.8774
47. TIER [(31+26) / 26]	2.7205	2.5957
48. DSCR [(31+26+10+11) / 44]	1.9032	1.6969

USDA-RUS		BORROWER DESIGNATION	
OPERATING REPORT FOR TELECOMMUNICATIONS BORROWERS		AZ0516	
		PERIOD ENDED December, 2015	
INSTRUCTIONS – See help in the online application.			
PART I – STATEMENT OF CASH FLOWS			
1.	Beginning Cash (Cash and Equivalents plus RUS Construction Fund)		4,410,399
CASH FLOWS FROM OPERATING ACTIVITIES			
2.	Net Income		895,777
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities			
3.	Add: Depreciation		2,300,498
4.	Add: Amortization		0
5.	Other (Explain) Non Cash Items including Deferred Income Tax		122,631
Changes in Operating Assets and Liabilities			
6.	Decrease/(Increase) in Accounts Receivable		280,657
7.	Decrease/(Increase) in Materials and Inventory		(23,702)
8.	Decrease/(Increase) in Prepayments and Deferred Charges		233,927
9.	Decrease/(Increase) in Other Current Assets		0
10.	Increase/(Decrease) in Accounts Payable		84,171
11.	Increase/(Decrease) in Advance Billings & Payments		(18,809)
12.	Increase/(Decrease) in Other Current Liabilities		(501,201)
13.	Net Cash Provided/(Used) by Operations		3,373,949
CASH FLOWS FROM FINANCING ACTIVITIES			
14.	Decrease/(Increase) in Notes Receivable		0
15.	Increase/(Decrease) in Notes Payable		0
16.	Increase/(Decrease) in Customer Deposits		(3,801)
17.	Net Increase/(Decrease) in Long Term Debt (Including Current Maturities)		(1,654,864)
18.	Increase/(Decrease) in Other Liabilities & Deferred Credits		(54,182)
19.	Increase/(Decrease) in Capital Stock, Paid-in Capital, Membership and Capital Certificates & Other Capital		0
20.	Less: Payment of Dividends		(440,000)
21.	Less: Patronage Capital Credits Retired		0
22.	Other (Explain)		
23.	Net Cash Provided/(Used) by Financing Activities		(2,152,847)
CASH FLOWS FROM INVESTING ACTIVITIES			
24.	Net Capital Expenditures (Property, Plant & Equipment)		(927,992)
25.	Other Long-Term Investments		1,158
26.	Other Noncurrent Assets & Jurisdictional Differences		0
27.	Other (Explain)		
28.	Net Cash Provided/(Used) by Investing Activities		(926,834)
29.	Net Increase/(Decrease) in Cash		294,268
30.	Ending Cash		4,704,667

Revision Date 2010

USDA-RUS OPERATING REPORT FOR TELECOMMUNICATIONS BORROWERS	BORROWER DESIGNATION AZ0516
INSTRUCTIONS - See RUS Bulletin 1744-2	PERIOD ENDED December, 2015
NOTES TO THE OPERATING REPORT FOR TELECOMMUNICATIONS BORROWERS	



To the Board of Directors
Table Top Telephone Company
Ajo, Arizona

We have audited the financial statements of Table Top Telephone Company as of and for the year ended June 30, 2015, and have issued our report thereon dated October 30, 2015. Professional standards and the Rural Development Utilities Program's (RDUP) Policy on Audits of RDUP Borrowers (7 CFR 1773.20) require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you in our engagement letter dated June 15, 2015. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies.

The significant accounting policies of the Company are described in footnotes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2015. We noted no transactions entered into by the Company during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The only sensitive accounting estimates included in the financial statements for the year ended June 30, 2015, relate to the estimates for depreciation. As part of our audit, we compared the Company's depreciation rates to average rates used within the telecommunications industry. We have also discussed with management the Company's long-range plant replacement plans and have determined the current depreciation rates to be consistent with those plans.

The disclosures in the financial statements are neutral, consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 30, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Company's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Company's auditor. However, these communications occurred in the normal course of our professional relationship and to our knowledge our responses were not a condition to our retention.

This letter is intended solely for the information and use of the board of directors, management of the Company, the Federal Communications Commission (FCC), Universal Service Administrative Company (USAC), and the relevant state and local regulatory agencies and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Kwiky Auditor LLP". The signature is written in a cursive, flowing style.

Colorado Springs, Colorado
October 30, 2015

**FCC Form 481 - Carrier Annual Reporting
Data Collection Form**FCC Form 481
OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name: Person USAC should contact with questions about this data	Dan Douglas
<035>	Contact Telephone Number: Number of the person identified in data line <030>	5598686395 ext.
<039>	Contact Email Address: Email of the person identified in data line <030>	dand@ponderosatel.com
	Form Type	54.313 and 54.422

**(100) Service Quality Improvement Reporting
Data Collection Form**

 FCC Form 481
 OMB Control No. 3060-0986/OMB Control No. 3060-0819
 July 2013

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dand3ponderosatel.com

 <110> Has your company received its ETC certification from the FCC? (yes / no) ☐ ☒

 If your answer to Line <110> is yes, do you have an existing § 54.202(a) "5 year plan" filed with the FCC? (yes / no) ☐ ☐

If your answer to Line <111> is yes, please file a progress report, on line <112> delineating the status of your company's existing § 54.202(a) "5 year plan" on file with the FCC, as it relates to your provision of voice telephony service.

<112> Attach Five-Year Service Quality Improvement Plan or, in subsequent years, your annual progress report filed pursuant to 47 C.F.R. § 54.313(a)(1). If your company is a CETC which only receives frozen support, your progress report is only required to address voice telephony service.

 453334az112.pdf,
 453334az113_Aguila_Ajo_Sanders_Seligman Maps.pdf

Name of Attached Document

Please select the appropriate responses below (Yes, No, Not Applicable) to confirm that the attached document(s), on line 112, contains a progress report on its five-year service quality improvement plan pursuant to § 54.202(a). The information shall be submitted at the wire center level or census block as appropriate.

<113>	Maps detailing progress towards meeting plan targets	Yes
<114>	Report how much universal service (USF) support was received	Yes
<115>	How much (USF) was used to improve service quality and how support was used to improve service quality	Yes
<116>	How much (USF) was used to improve service coverage and how support was used to improve service coverage	Yes
<117>	How much (USF) was used to improve service capacity and how support was used to improve service capacity	Yes
<118>	Provide an explanation of network improvement targets not met in the prior calendar year.	Yes

Yes
Yes
Yes
Yes
Yes
Yes

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Den Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	559666395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dandiponderosatel.com

No

[illegible]

(300) Unfulfilled Service Request Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
-------------------------------------------------------------------	----------------------------------------------------------------------------------

<010> Study Area Code	453334
<015> Study Area Name	TABLE TOP TEL CO
<020> Program Year	2017
<030> Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035> Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	dandzponderosatel.com
<300> Unfulfilled service request (voice)	<input type="text"/>
<310> Detail on attempts (voice)	<hr/> Name of Attached Document
<320> Unfulfilled service request (broadband)	<input type="text"/>
<330> Detail on attempts (broadband)	<hr/> Name of Attached Document

(400) Number of Complaints per 1,000 customers
Data Collection Form

FCC Form 481
OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598586395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dan@ponderosatel.com
<400>	Select from the drop-down list to indicate how you would like to report voice complaints (zero or greater) for voice telephony service in the prior calendar year for each service area in which you are designated an ETC for any facilities you own, operate, lease, or otherwise utilize. <div>Offered only fixed voice</div>	
<410>	Complaints per 1000 customers for fixed voice	0.0
<420>	Complaints per 1000 customers for mobile voice	
<430>	Select from the drop-down list to indicate how you would like to report end-user customer complaints (zero or greater) for broadband service in the prior calendar year for each service area in which you are designated an ETC for any facilities you own, operate, lease, or otherwise utilize. <div>Offered only fixed broadband</div>	
<440>	Complaints per 1000 customers for fixed broadband	0.0
<450>	Complaints per 1000 customers for mobile broadband	

(500) Compliance With Service Quality Standards and Consumer Protection Rules		FCC Form 481
Data Collection Form		OMB Control No. 3060-0986/OMB Control No. 3060-0819
		July 2013
<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dandiponderowatel.com
<500>	Certify compliance with applicable service quality standards and consumer protection rules	Yes
		453334az510.pdf
<510>	Descriptive document for Service Quality Standards & Consumer Protection Rules Compliance	

(600) Functionality In Emergency Situations
Data Collection Form

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2013
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dandipondoro@att.net
<600>	Certify compliance regarding ability to function in emergency situations	Yes
<610>	Descriptive document for Functionality In Emergency Situations	453334a2610.pdf

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dand3ponderosatel.com

[illegible]

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598696395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dandiponderosatel.com
<810>	Reporting Carrier	Table Top Telephone Company, Inc.
<811>	Holding Company	Ponderosa Communications, Inc.
<812>	Operating Company	Table Top Telephone Company, Inc.

[illegible]

(900) Tribal Lands Reporting Data Collection Form	FCC Form 481
	OMB Control No. 3060-0986/OMB Control No. 3060-0819
	July 2013

<010> Study Area Code	453334
<015> Study Area Name	TABLE TOP TEL CO
<020> Program Year	2017
<030> Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035> Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	dand@ponderosatel.com

<900> Does the filing entity offer tribal land services? (Y/N)

Yes

<910> Tribal Land(s) on which ETC Serves

Navajo Nation
Navajo and Hopi Indian Relocation New Lands

<920> Tribal Government Engagement Obligation

453334az920.pdf

Name of Attached Document

If your company serves Tribal lands, please select (Yes,No, NA) for each these boxes to confirm the status described on the attached document(s), on line 920, demonstrates coordination with the Tribal government pursuant to § 54.313(a)(9) includes:

<921> Needs assessment and deployment planning with a focus on Tribal community anchor institutions.	Select Yes or No or Not Applicable
<922> Feasibility and sustainability planning;	Yes
<923> Marketing services in a culturally sensitive manner;	Yes
<924> Compliance with Rights of way processes	Yes
<925> Compliance with Land Use permitting requirements	Yes
<926> Compliance with Facilities Siting rules	Yes
<927> Compliance with Environmental Review processes	Yes
<928> Compliance with Cultural Preservation review processes	Yes
<929> Compliance with Tribal Business and Licensing requirements.	Yes

Select Yes or No or Not Applicable
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes

**(1000) Voice and Broadband Service Rate Comparability
Data Collection Form**

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819

July 2013

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dandaponderosatel.com

<1000> Voice services rate comparability certification Yes

<1010> Attach detailed description for voice services rate comparability compliance

Name of Attached Document

<1020> Broadband comparability certification

Yes - Pricing is no more than the most recent applicable benchmark announced by the Wireline Competition Bureau

<1030> Attach detailed description for broadband comparability compliance

Name of Attached Document

(1100) No Terrestrial Backhaul Reporting
Data Collection Form

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Don Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5898686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dandspendrosatel.com

<1100> Certify whether terrestrial backhaul options exist (Y/N)

Yes

<1130> Please select the appropriate response (Yes, No, Not Applicable) to confirm the reporting carrier offers broadband service of at least 1 Mbps downstream and 256 kbps upstream within the supported area pursuant to § 54.313(g).

(1200) Terms and Condition for Lifeline Customers
Lifeline
Data Collection Form

FCC Form 481
 OMB Control No. 3060-0986/OMB Control No. 3060-0819
 July 2013

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5590686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dandysponderosatel.com

<1210> Terms & Conditions of Voice Telephony Lifeline Plans

453334az1210.pdf

Name of Attached Document

<1220> Link to Public Website

HTTP <http://www.tabletoptelephone.com>

"Please check these boxes below to confirm that the attached document(s), on line 1210, or the website listed, on line 1220, contains the required information pursuant to § 54.422(a)(2) annual reporting for ETCs receiving low-income support, carriers must annually report:

- <1221> Information describing the terms and conditions of any voice telephony service plans offered to Lifeline subscribers, ☒
- <1222> Details on the number of minutes provided as part of the plan, ☒
- <1223> Additional charges for toll calls, and rates for each such plan. ☒

(2000) Price Cap Carrier Additional Documentation

Data Collection Form

Including Rate-of-Return Carriers affiliated with Price Cap Local Exchange Carriers

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819

July 2013

<010> Study Area Code	453334
<015> Study Area Name	TABGE TOP TEL CO
<020> Program Year	2017
<030> Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035> Contact Telephone Number - Number of person identified in data line <030>	5598686195 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	dandiponderosatel.com

Select the appropriate responses below (Yes, No, Not Applicable) to note compliance as a recipient of Incremental High Cost support, High Cost support to offset access charge reductions, and Connect America Phase II support as set forth in 47 CFR § 54.313(b),(c),(d),(e). The information reported on this form and in the documents attached below is accurate.

Incremental Connect America Phase I reporting

- <2010> 2nd Year Certification 47 CFR § 54.313(b)(1)(i) - Note that for the July 1 2016 certification, this applies to Round 2 recipients of Incremental Support
- <2011> 3rd Year Certification 47 CFR § 54.313(b)(1)(ii) - Note that for the July 1 2016 certification, this applies to Round 1 recipients of Incremental Support
- <2022> Recipient certifies, representing year two after filing a notice of acceptance of funding pursuant to 54.312(c), that the locations in question are not receiving support under the Broadband Initiatives Program or the Broadband Technology Opportunities Program for projects that will provide broadband with speeds of at least 4 Mbps/1Mbps - 54.313(b)(2)(i). Round 2 recipients only.
- <2023> The attachment on line 2024 includes a statement of the total amount of capital funding expended in the previous year in meeting Connect America Phase I deployment obligations, accompanied by a list of census blocks indicating where funding was spent. This covers year two - 54.313(b)(2)(ii). Round 2 recipients only.
- <2024A> Round 2 Recipient of Incremental Support?
- <2024B> Attach list of census blocks indicating where funding was spent in year two - 54.313(b)(2)(ii). Round 2 recipients only.
- <2025A> Round 1 or Round 2 Recipient of Incremental Support?
- <2025B> Attach geocoded Information for Phase I milestone reports (Round 1 for year three and Round 2 for year two) - Connect America Fund , WC Docket 10-90, Report and Order, FCC 13-
- <2015> 2016 and future Frozen Support Certification 47 CFR § 54.313(c)(4)

Name of Attached Document Listing
Required Information

Name of Attached Document Listing
Required Information

(2000) Price Cap Carrier Additional Documentation (Continued)

Data Collection Form

Including Rate-of-Return Carriers affiliated with Price Cap Local Exchange Carriers

FCC Form 481

OMB Control No. 3060-0086/OMB Control No. 3060-0819

July 2013

Price Cap Carrier Connect America ICC Support {47 CFR § 54.313(d)}

<2016> Certification support used to build broadband

Connect America Phase II Reporting {47 CFR § 54.313(e)}

<2017A> Connect America Fund Phase II recipient?

<2017B> Attach information for Phase II - 54.313(e)(1) - list of geocoded locations already meeting the 54.309 public interest obligations at the end of calendar year 2015 and total amount of Phase II support, if any, the price

Name of Attached Document Listing
Required Information<2018> cap carrier used for capital expenditures in 2015.
Attach the number, names, and addresses of community anchor institutions to which the carrier newly began providing access to broadband service in the preceding calendar year - 54.313(e)(2)(ii)Name of Attached Document Listing
Required Information

<2019> Recipient certifies that it bid on category one telecommunications and Internet access services in response to all FCC Form 470 postings seeking broadband service that meets the connectivity targets for the schools and libraries universal service support program for eligible schools and libraries located within any area in a census block where the carrier is receiving Phase II model-based support, and that such bids were at rates reasonably comparable to rates charged to eligible schools and libraries in urban areas for comparable offerings - 54.313(e)(2)(v)

<2020> Recipient certifies that it offered broadband meeting the requisite public interest obligations specified in §54.309 to 40% of its supported locations in the state on December 31, 2017 - 54.313(e)(3)

<2021> Recipient certifies that it offered broadband meeting the requisite public interest obligations specified in §54.309 to 60% of its supported locations in the state on December 31, 2018 - 54.313(e)(4)

<2026> Recipient certifies that it offered broadband meeting the requisite public interest obligations specified in §54.309 to 80% of its supported locations in the state on December 31, 2019 - 54.313(e)(5)

<2027> Recipient certifies that it offered broadband meeting the requisite public interest obligations specified in §54.309 to 100% of its supported locations in the state on December 31, 2020 - 54.313(e)(6)

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dand@ponderosatel.com

Complete the items below to note compliance with five year service quality plan (pursuant to 47 CFR § 54.202(a)) and, for privately held carriers, ensuring compliance with the financial reporting requirements set forth in 47 CFR § 54.313(f)(2). I further certify that the information reported on this form and in the documents attached below is accurate.

(3009) Progress Report on 5 Year Plan
Carrier certifies to 54.313(f)(1)(iii)

Yes - Attach Certification

(3010A) Milestone Certification {47 CFR § 54.313(f)(1)(i)}

453334az3010b.pdf

(3010B) Please Provide Attachment

Name of Attached Document Listing Required Information

(3012A) Community Anchor Institutions {47 CFR § 54.313(f)(1)(ii)}

Yes - Attach New Community Anchors

453334az3012.pdf

(3012B) Please Provide Attachment

Name of Attached Document Listing Required Information

(3013) Is your company a Privately Held ROR Carrier {47 CFR § 54.313(f)(2)}

☒ ☐

(3014) If yes, does your company file the RUS annual report (Yes/No)

☒ ☐

Please check these boxes to confirm that the attached PDF, on line 3017, contains the required information pursuant to § 54.313(f)(2) compliance requires:

(3015) Electronic copy of their annual RUS reports {Operating Report for Telecommunications Borrowers}

☒

(3016) Document(s) with Balance Sheet, Income Statement and Statement of Cash Flows

☒

(3017) If the response is yes on line 3014, attach your company's RUS annual report and all required documentation

Name of Attached Document Listing Required Information

453334az3017.pdf

(3018) If the response is no on line 3014, is your company audited? (Yes/No)

☐ ☐

If the response is yes on line 3018, please check the boxes below to confirm your submission on line 3026 pursuant to § 54.313(f)(2), contains:

(3019) Either a copy of their audited financial statement; or (2) a financial report in a format comparable to RUS Operating Report for Telecommunications Borrowers

☐

(3020) Document(s) for Balance Sheet, Income Statement and Statement of Cash Flows

☐

(3021) Management letter and/or audit opinion issued by the independent certified public accountant that performed the company's financial audit.

☐

If the response is no on line 3018, please check the boxes below to confirm your submission on line 3026 pursuant to § 54.313(f)(2), contains:

(3022) Copy of their financial statement which has been subject to review by an independent certified public accountant; or 2) a financial report in a format comparable to RUS Operating Report for Telecommunications Borrowers

☐

(3023) Underlying information subjected to a review by an independent certified public accountant

☐

(3024) Underlying information subjected to an officer certification.

☐

(3025) Document(s) for Balance Sheet, Income Statement and Statement of Cash Flows

☐

(3026) Attach the worksheet listing required information

Name of Attached Document Listing Required Information

(3005) Rate Of Return Carrier Additional Documentation (Continued)	FCC Form 481
Data Collection Form	OMB Control No. 3060-0986/OMB Control No. 3060-0819
	July 2013

<010> Study Area Code	453334
<015> Study Area Name	TABLE TOP TEL CO
<020> Program Year	2017
<030> Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035> Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	dand@ponderosatel.com

Financial Data Summary

(3027) Revenue	10142975
(3028) Operating Expenses	7147706
(3029) Net Income	895777
(3030) Telephone Plant In Service(TPIS)	57140872
(3031) Total Assets	29522486
(3032) Total Debt	10024916
(3033) Total Equity	14391147
(3034) Dividends	440000

Name of Attached Document Listing Required Information

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5598586295 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	ddand2poodorocatel.com

4005 Rural Broadband Experiment

Authorized Rural Broadband Experiment (RBE) recipients must address the certification for public interest obligations, provide a list of newly served community anchor institutions, and provide a list of locations where broadband has been deployed.

Public Interest Obligations – FCC 14-98 (paragraphs 26-29, 78)

Please address Line 4001 regarding compliance with the Commission's public interest obligations. All RBE participants must provide a response to Line 4001.

4001. Recipient certifies that it is offering broadband to the identified locations meeting the requisite public interest obligations consistent with the category for which they were selected, including broadband speed, latency, usage capacity, and rates that are reasonably comparable to rates for comparable offerings in urban areas?

Community Anchor Institutions – FCC 14-98 (paragraph 79)

4003a. RBE participants must provide the number, names, and addresses of community anchor institutions to which they newly deployed broadband service in the preceding calendar year. On this line, please respond (yes – attach new community anchors, no – no new anchors) to indicate whether this list will be provided.

If yes to 4003A, please provide a response for 4003B.

4003b. Provide the number, names and addresses of community anchor institutions to which the recipient newly began providing access to broadband service in the preceding calendar year.

Name of Attached Document Listing Required Information _____

Broadband Deployment Locations – FCC 14-98 (paragraph 80)

4004a. Attach a list of geocoded locations to which broadband has been deployed as of the June 1st immediately preceding the July 1st filing deadline for the FCC Form 481.

Name of Attached Document Listing Required Information _____

4004b. Attach evidence demonstrating that the recipient is meeting the relevant public service obligations for the identified locations. Materials must at least detail the pricing, offered broadband speed and data usage allowances available in the relevant geographic area.

Name of Attached Document Listing Required Information _____

Certification - Reporting Carrier Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
-------------------------------------------------------------------	----------------------------------------------------------------------------------

<010> Study Area Code	453334
<015> Study Area Name	TABLE TOP TEL CO
<020> Program Year	2017
<030> Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035> Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	dand@ponderosatel.com

TO BE COMPLETED BY THE REPORTING CARRIER, IF THE REPORTING CARRIER IS FILING ANNUAL REPORTING ON ITS OWN BEHALF:

Certification of Officer as to the Accuracy of the Data Reported for the Annual Reporting for CAF or LI Recipients	
I certify that I am an officer of the reporting carrier; my responsibilities include ensuring the accuracy of the annual reporting requirements for universal service support recipients; and, to the best of my knowledge, the information reported on this form and in any attachments is accurate.	
Name of Reporting Carrier: TABLE TOP TEL CO	
Signature of Authorized Officer: CERTIFIED ONLINE	Date 07/01/2016
Printed name of Authorized Officer: Matthew Boos	
Title or position of Authorized Officer: Secretary/Treasurer	
Telephone number of Authorized Officer: 5598686322 ext.	
Study Area Code of Reporting Carrier: 453334	Filing Due Date for this form: 07/01/2016
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

Certification - Agent / Carrier Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
-----------------------------------------------------------------	----------------------------------------------------------------------------------

<010> Study Area Code	453334
<015> Study Area Name	TABLE TOP TEL CO
<020> Program Year	2017
<030> Contact Name - Person USAC should contact regarding this data	Dan Douglas
<035> Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	dand@ponderosatel.com

TO BE COMPLETED BY THE REPORTING CARRIER, IF AN AGENT IS FILING ANNUAL REPORTS ON THE CARRIER'S BEHALF:

Certification of Officer to Authorize an Agent to File Annual Reports for CAF or LI Recipients on Behalf of Reporting Carrier	
I certify that (Name of Agent) _____ is authorized to submit the information reported on behalf of the reporting carrier. I also certify that I am an officer of the reporting carrier; my responsibilities include ensuring the accuracy of the annual data reporting requirements provided to the authorized agent; and, to the best of my knowledge, the reports and data provided to the authorized agent is accurate.	
Name of Authorized Agent: _____	
Name of Reporting Carrier: _____	
Signature of Authorized Officer: _____	Date: _____
Printed name of Authorized Officer: _____	
Title or position of Authorized Officer: _____	
Telephone number of Authorized Officer: ext. _____	
Study Area Code of Reporting Carrier: _____	Filing Due Date for this form: _____
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

TO BE COMPLETED BY THE AUTHORIZED AGENT:

Certification of Agent Authorized to File Annual Reports for CAF or LI Recipients on Behalf of Reporting Carrier	
I, as agent for the reporting carrier, certify that I am authorized to submit the annual reports for universal service support recipients on behalf of the reporting carrier; I have provided the data reported herein based on data provided by the reporting carrier; and, to the best of my knowledge, the information reported herein is accurate.	
Name of Reporting Carrier: _____	
Name of Authorized Agent Firm: _____	
Signature of Authorized Agent or Employee of Agent: _____	Date: _____
Name of Authorized Agent Employee: _____	
Title or position of Authorized Agent or Employee of Agent: _____	
Telephone number of Authorized Agent or Employee of Agent: ext. _____	
Study Area Code of Reporting Carrier: _____	Filing Due Date for this form: _____
Persons willfully making false statements on this form can be punished by fine or forfeiture under the Communications Act of 1934, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.	

Attachments

(700) Price Offerings including Voice Rate Data Data Collection Form	FCC Form 481 OMB Control No. 3060-0986/OMB Control No. 3060-0819 July 2013
---------------------------------------------------------------------------------------	----------------------------------------------------------------------------------

<010> Study Area Code	453334
<015> Study Area Name	TABLE TOP TEL CO
<020> Program Year	2017
<030> Contact Name - Person USAC should contact regarding this data	Bar Douglas
<035> Contact Telephone Number - Number of person identified in data line <030>	559866395 ext.
<039> Contact Email Address - Email Address of person identified in data line <030>	dandzponderosatel.com

<701> Residential Local Service Charge Effective Date	1/1/2016
<702> Single State-wide Residential Local Service Charge	

<a1>	<a2>	<a3>	<b1>	<b2>	<b3>	<b4>	<b5>	<c>
State	Exchange (ILEC)	SAC (CETC)	Rate Type	Residential Local Service Rate	State Subscriber Line Charge	State Universal Service Fee	Mandatory Extended Area Service Charge	Total per line Rates and Fees
AZ	Aguila		FR	16.0	0.0	0.0	0.0	16.0
AZ	Aguila/Vacation Service		FR	8.0	0.0	0.0	0.0	8.0
AZ	Aguila/Zone 2		FR	16.8	0.0	0.0	0.0	16.8
AZ	Bagdad		FR	16.0	0.0	0.0	0.0	16.0
AZ	Bagdad/Vacation Service		FR	8.0	0.0	0.0	0.0	8.0
AZ	Bagdad/Zone 2		FR	16.8	0.0	0.0	0.0	16.8
AZ	Inscription Canyon		FR	16.0	0.0	0.0	0.0	16.0
AZ	Inscription Canyon/Vac		FR	8.0	0.0	0.0	0.0	8.0
AZ	Sanders		FR	16.0	0.0	0.0	0.0	16.0
AZ	Sanders/Vacation Service		FR	8.0	0.0	0.0	0.0	8.0
AZ	Sanders/Zone 2		FR	16.8	0.0	0.0	0.0	16.8
AZ	Seligman		FR	16.0	0.0	0.0	0.0	16.0
AZ	Seligman/Vacation Service		FR	8.0	0.0	0.0	0.0	8.0
AZ	Seligman/Zone 2		FR	16.8	0.0	0.0	0.0	16.8
AZ	Ajo		FR	16.0	0.0	0.0	0.0	16.0
AZ	Ajo/Vacation		FR	8.0	0.0	0.0	0.0	8.0

(710) Broadband Price Offerings
Data Collection Form

FCC Form 481
OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010>	Study Area Code	453334
<015>	Study Area Name	TABLE TOP TEL CO
<020>	Program Year	2017
<030>	Contact Name - Person USAC should contact regarding this data	Don Douglas
<035>	Contact Telephone Number - Number of person identified in data line <030>	5596686395 ext.
<039>	Contact Email Address - Email Address of person identified in data line <030>	dandjponderosatel.com

<711>	<a1>	<a2>	<b1>	<b2>	<c>	<d1>	<d2>	<d3>	<d4>
	State	Exchange (ILEC)	Residential Rate	State Regulated Fees	Total Rates and Fees	Broadband Service - Download Speed (Mbps)	Broadband Service - Upload Speed (Mbps)	Usage Allowance (GB)	Usage Allowance Action Taken When Limit Reached (select)
	AZ	Ajo	36.0	0.0	36.0	3.0	0.912	999999.0	Other, no action
	AZ	Ajo	46.0	0.0	46.0	6.0	0.912	999999.0	Other, no action
	AZ	Ajo	62.0	0.0	62.0	12.0	1.5	999999.0	Other, no action
	AZ	Ajo	67.0	0.0	67.0	15.0	3.0	999999.0	Other, no action
	AZ	Ajo	72.95	0.0	72.95	18.0	3.0	999999.0	Other, no action
	AZ	Ajo	82.95	0.0	82.95	25.0	3.0	999999.0	Other, no action
	AZ	Aguila	36.0	0.0	36.0	3.0	0.912	999999.0	Other, no action
	AZ	Aguila	46.0	0.0	46.0	6.0	0.912	999999.0	Other, no action
	AZ	Aguila	62.0	0.0	62.0	12.0	1.5	999999.0	Other, no action
	AZ	Aguila	67.0	0.0	67.0	15.0	3.0	999999.0	Other, no action
	AZ	Aguila	72.95	0.0	72.95	18.0	3.0	999999.0	Other, no action
	AZ	Aguila	82.95	0.0	82.95	25.0	3.0	999999.0	Other, no action
	AZ	Bagdad	36.0	0.0	36.0	3.0	0.912	999999.0	Other, no action
	AZ	Bagdad	46.0	0.0	46.0	6.0	0.912	999999.0	Other, no action
	AZ	Bagdad	62.0	0.0	62.0	12.0	1.5	999999.0	Other, no action
	AZ	Bagdad	67.0	0.0	67.0	15.0	3.0	999999.0	Other, no action
	AZ	Bagdad	72.95	0.0	72.95	18.0	3.0	999999.0	Other, no action
	AZ	Bagdad	82.95	0.0	82.95	25.0	3.0	999999.0	Other, no action
	AZ	Inscription Canyon	36.0	0.0	36.0	3.0	0.912	999999.0	Other, no action
	AZ	Inscription Canyon	46.0	0.0	46.0	6.0	0.912	999999.0	Other, no action
	AZ	Inscription Canyon	62.0	0.0	62.0	12.0	1.5	999999.0	Other, no action

(710) Broadband Price Offerings
Data Collection Form

FCC Form 481

OMB Control No. 3060-0986/OMB Control No. 3060-0819
July 2013

<010> Study Area Code	453334
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<015>	Study Area Name	TABLE TOP TEL CO
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<020> Program Year	2017
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<030>	Contact Name - Person USAC should contact regarding this data	Dan Douglas
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<035>	Contact Telephone Number - Number of person identified in data line <030>	5598686395 ext.
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<039>	Contact Email Address - Email Address of person identified in data line <030>	dand3pondexosat1.com
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[illegible]